

Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068
Tuesday, February 27, 2018 @ 6:30 pm

AGENDA

Bill Review/6:30 in Open Meeting Board Room

- Review of General Assistance Expenditures
- Review of Town Fund Expenditures
- Review of Road District Expenditures

Call Regular Meeting to Order/7:30

Pledge of Allegiance

Roll Call

1. Approval of Minutes of January 23, 2018 Bill Pay Review
2. Approval of Minutes of January 23, 2018 Board Meeting
3. Approval of Minutes of February 12, 2018 Special Board Meeting
4. Public Participation
5. Approval of General Assistance Expenditures
6. Approval of Road District Expenditures
7. Approval of General Town Fund Expenditure
8. Proclamation Presentation to Eagle Scout Matthias Kocur
9. Officials' Reports
10. Attorney's Report
11. Administrator's Report
12. Personnel
 - Discussion & Possible Vote to Replace Part-Time Hall Monitor
13. Old Business*
 - Discussion of Assessor Krey Appeal & IMRF Reinstatement, Discussion & Vote on Potential Appeal.
14. New Business*
 - Approval of Continuing Resolution 2018-1 & 2018-RB-1
 - Set Date for Reading of Supervisor's Annual Financial Statement
 - Review & Upgrade Safety Measures Focused on Making Maine Township a Hard Target; Discussion & Possible Vote
 - Discussion and Possible Vote to Proceed with an RFP to Review, Update and Revamp Numerous Township Policies Including but not limited to:
 - 1) Personnel Manual
 - 2) Privacy Policy
 - Discussion of Creation of Board Committee to Consider Various Township Policies:
 - 1) Board Members Requests for Township Documents
 - 2) Board Members Requests of Township Attorney

3) Social media/website/internet Policy

4) Closed Meeting Audio Tape Retention policy/provision to provide thumb drive of previously taped closed session prior to destruction; Discussion & Vote.

5) Disclosure of Official and Legal Correspondence Concerning the Board

- Discussion of a Board Meeting Time Limit in Compliance with OMA requirement for “reasonable date and time” for Public Meetings; Discussion & Vote on Motion to limit Board Meeting time to 10:30 pm Absent Exigent Circumstances

15. Closed Session

- Closed Session for the Sole Purpose of Discussion of Performance and Compensation of Specific Employees of Maine Township

16. Adjournment

*Public Participation is permitted under items of Old and New Business



ADMINISTRATOR'S REPORT

Date: February, 2018

To: All Elected Officials

From: Dayna Berman, Administrator

Supervisor Morask and I are at the tail end of budget meetings. We have a couple more department heads to meet with to discuss projected line items for next fiscal year. I look forward to working with our new accounting firm, Evans, Marshall and Pease and I appreciate them working with our past auditor Gibbert and Associates during this transition phase. Thank you to the elected officials for their support in bringing this firm on board. They have experience working with several other townships and know they will be an asset to the township.

I would like to thank our Code Enforcement Officer, Mike Samaan for the extra work he put in this month due to all the snow we had. He worked in the AM hours, literally, with our highway department, to tow and ticket those residents who did have their cars moved in order for us to plow properly. With the bad weather and the unpredictability of our winter, Mike's hours fluctuate greatly and he is at mother nature's call!

We have our Spring 2018 edition of the Mainly News wrapping up and is almost ready to go to print. We are hoping to have it mailed the first week in March. Thank you to Trustee Carrabotta for writing this month's "Trustee's Corner." We have a lot of good program information for the residents to read about. We are highlighting the Senior Expo in April which is a huge draw for our senior residents. We hope everyone can stop by this year. It takes place in Golf Mill and not only are there many, many tables of organizations represented but we also have every Maine Township department represented.

I continue to hold my monthly department head meetings which are extremely beneficial for us to not only exchange ideas, but to keep each other informed of upcoming programming, ways to help each other, (for example, Marie letting others know if there is room in her senior newsletter to advertise our own programs) and for me to make sure housekeeping and other admin concerns are addressed.

With the ageing of the building, the maintenance staff has been keeping me informed of some repairs that were in need of getting done. We had a small roof leak, plumbing problems in one of the restrooms and other minor maintenance issues. For the small repairs, our staff is able to fix it themselves, but for larger ones we must contact outside companies.

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left	
	Thursday, February 15, 2018	01:43:49 PM															
	REVENUE																
	Beginning Balance																
	Property Tax	433,042.97	9,956.05	6,222.59	685.31	230,610.50	295,281.30	1,234.96	6,505.32	0.00	0.00	68,429.02	1,051,968.02	1,000,000.00	-51,968.02	-5%	
	SS Reimbursement	0.00	0.00	0.00	2,175.00	0.00	0.00	18,725.00	0.00	0.00	0.00	0.00	20,900.00	35,000.00	14,100.00	40%	
	Interest Income	236.62	206.92	244.95	309.20	327.09	391.71	340.37	366.04	344.03	304.02	335.28	3,406.23	2,000.00	-1,406.23	-70%	
	Energy Assistance Revenue	795.00	315.00	0.00	780.00	0.00	170.00	100.00	575.00	1,305.00	4,390.00	2,850.00	11,280.00	20,000.00	8,720.00	44%	
	Food Pantry Cash Donations	4,170.00	3,022.94	3,595.06	2,732.00	274.00	736.00	6,844.00	1,741.50	3,580.00	14,150.60	1,887.00	42,733.10	50,000.00	7,266.90	15%	
	Total	438,244.59	13,500.91	10,062.60	6,681.51	231,211.59	296,579.01	27,244.33	9,187.86	5,229.03	18,844.62	73,501.30	1,130,287.35	1,107,000.00	-23,287.35	-2%	
	NET REVENUE	438,244.59	13,500.91	10,062.60	6,681.51	231,211.59	296,579.01	27,244.33	9,187.86	5,229.03	18,844.62	73,501.30	1,130,287.35	1,107,000.00	-23,287.35	-2%	
	EXPENSES																
	EXPENSES-ADMINISTRATIVE																
	Gross Pay Account	30,270.44	29,947.19	32,016.72	45,378.21	30,518.48	33,301.36	31,519.60	31,638.22	31,582.98	44,120.40	29,184.54	369,478.14	422,500.00	53,021.86	13%	
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%	
	Social Security	2,272.32	2,247.59	2,405.91	3,406.38	2,282.13	2,495.04	2,358.72	2,366.30	2,362.75	3,305.97	2,186.14	27,689.25	33,000.00	5,310.75	16%	
	IMRF	3,415.97	3,462.17	3,774.29	5,422.22	3,671.37	4,006.16	3,791.80	3,806.08	3,799.43	5,307.68	3,683.09	44,140.26	50,000.00	5,859.74	12%	
	Administrative Div. Health Ins.	7,672.79	9,834.27	9,834.27	9,600.31	10,344.73	10,344.73	12,311.43	12,145.23	12,145.23	10,175.54	12,228.33	116,636.86	117,000.00	363.14	0%	
	Life Insurance	89.25	89.25	89.25	89.25	97.30	97.30	111.20	97.30	139.00	97.30	97.30	1,093.70	1,000.00	-93.70	-9%	
	Dental Insurance	40.25	1,139.25	40.25	40.25	239.25	711.00	366.00	48.00	293.00	488.00	1,034.00	4,439.25	7,000.00	2,560.75	37%	
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%	
	Accounting Services	342.40	333.54	420.35	3,282.23	344.02	334.28	924.76	442.76	431.26	604.93	603.54	8,064.07	8,500.00	435.93	5%	
	Conferences Meetings	0.00	190.14	150.00	0.00	0.00	0.00	265.00	0.00	98.86	0.00	0.00	704.00	2,000.00	1,296.00	65%	
	Dues Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	250.00	100%	
	Print Management	636.67	721.00	667.08	636.67	636.67	636.67	636.67	636.67	1,273.34	636.67	636.67	7,754.78	8,000.00	245.22	3%	
	General Insurance-Liab-Bond	1,842.00	1,842.00	1,842.00	1,842.00	1,842.00	1,842.00	1,842.00	1,842.00	1,842.00	1,842.00	1,842.00	20,262.00	19,000.00	-1,262.00	-7%	
	Legal Services	0.00	0.00	0.00	675.00	0.00	0.00	975.00	0.00	0.00	0.00	0.00	1,650.00	3,500.00	1,850.00	53%	
	Mileage-Travel-Lodging	0.00	26.54	0.00	22.86	101.88	27.39	137.85	0.00	575.70	0.00	0.00	892.22	1,500.00	607.78	41%	
	Postage	690.84	306.81	499.47	294.04	185.79	260.73	614.90	255.78	189.69	381.54	395.60	4,075.19	6,000.00	1,924.81	32%	
	Printing Publishing	0.00	260.95	558.76	456.43	0.00	0.00	55.00	299.50	321.10	527.53	397.41	2,876.68	5,000.00	2,123.32	42%	
	Telecommunication/ISP	83.95	84.06	84.06	84.05	84.24	84.24	156.53	152.63	156.53	156.53	158.96	1,211.49	2,000.00	788.51	39%	
	Staff Training	384.00	0.00	0.00	0.00	0.00	60.00	33.81	0.00	0.00	0.00	0.00	477.81	2,500.00	2,022.19	81%	
	Utilities	297.88	170.91	162.27	121.83	156.71	137.02	134.43	126.72	139.91	180.66	298.64	1,926.98	3,000.00	1,073.02	36%	
	Hearing Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%	
	Miscellaneous	32.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.30	250.00	217.70	87%	
	Office Supplies	148.92	258.02	1,171.95	1,712.93	448.11	1,214.02	39.99	10,685.91	678.04	0.00	0.00	16,357.89	14,500.00	-1,857.89	-13%	
	Operating Supplies/Maint	0.00	159.75	51.00	206.75	0.00	78.00	142.00	0.00	512.75	0.00	149.09	1,299.34	3,000.00	1,700.66	57%	
	Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	100%	
	Computer Software Development	0.00	0.00	0.00	0.00	2,350.00	0.00	0.00	0.00	0.00	0.00	0.00	2,350.00	3,000.00	650.00	22%	
	Comp Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	545.00	520.00	520.00	5,745.00	8,000.00	2,255.00	28%	
	Admin Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	100%	
	Total	48,739.98	51,593.44	54,287.63	73,791.41	53,822.68	56,149.94	56,862.40	65,067.00	57,082.67	68,344.75	53,415.31	639,157.21	729,503.00	90,345.79	12%	
	EXPENSES-ASSISTANCE																

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	Thursday, February 15, 2018	01:43:49 PM														
	Client Insurance	157.38	0.00	0.00	0.00	-23.38	0.00	0.00	0.00	0.00	0.00	0.00	134.00	1,500.00	1,366.00	91%
	Emergency Assist Program	300.00	0.00	0.00	300.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	1,200.00	3,500.00	2,300.00	66%
	Prescription Drugs	131.42	202.25	118.97	76.59	0.00	0.00	1,034.04	0.00	0.00	0.00	6.00	1,569.27	5,000.00	3,430.73	69%
	Dental Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	100%
	Medical Services	0.00	50.00	0.00	0.00	31.14	0.00	0.00	0.00	0.00	25.00	0.00	106.14	15,000.00	14,893.86	99%
	Funeral & Burial Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Client Utilities	0.00	437.07	186.54	594.00	733.35	592.40	418.13	480.65	300.41	332.26	599.43	4,674.24	10,000.00	5,325.76	53%
	Shelter-Rent	6,131.00	7,536.66	6,626.84	9,013.84	5,470.22	5,868.40	5,078.41	5,470.22	4,707.72	4,282.72	5,470.22	65,656.25	100,000.00	34,343.75	34%
	Ambulance Paramedic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	100%
	Food	0.00	3,926.00	0.00	11,897.12	941.58	2,974.27	0.00	2,707.82	0.00	2,953.65	0.00	25,400.44	50,000.00	24,599.56	49%
	Client Needs Services	2,000.00	1,840.00	1,920.00	2,080.00	1,550.00	1,360.00	1,600.00	1,360.00	1,440.00	1,668.00	1,545.00	18,363.00	35,000.00	16,637.00	48%
	Transient	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food Pantry	0.00	3,058.85	0.00	988.00	0.00	2,763.60	0.00	8,000.00	1,524.75	6,000.00	1,074.56	23,409.76	50,000.00	26,590.24	53%
	Catastro. Med. Insurance	0.00	425.00	425.00	425.00	425.00	425.00	425.00	425.00	0.00	425.00	425.00	3,825.00	5,100.00	1,275.00	25%
	CWP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	100%
	Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	30,000.00	100%
	Total	8,719.80	17,475.83	9,277.35	25,374.55	9,127.91	14,583.67	8,555.58	18,443.69	7,972.88	15,686.63	9,120.21	144,338.10	310,102.00	165,763.90	53%
	TOTAL OPERATING EXPENSES	57,459.78	69,069.27	63,564.98	99,165.96	62,950.59	70,733.61	65,417.98	83,510.69	65,055.55	84,031.38	62,535.52	783,495.31	1,039,605.00	256,109.69	25%

MAINE TOWNSHIP GENERAL TOWN FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	Thursday, February 15, 2018	01:43:15 PM														
REVENUE																
	Property Tax	1,731,894.09	39,736.21	24,504.83	3,142.62	921,885.33	1,180,698.36	4,883.73	25,206.31	0.00	0.00	272,948.42	4,204,899.90	4,200,000.00	-4,899.90	0%
	Interest Income	931.30	837.55	960.19	1,119.05	1,101.42	1,297.25	1,198.51	1,277.19	1,159.36	1,101.59	1,194.12	12,177.53	5,500.00	-6,677.53	-121%
	MaineStay Fees	2,301.00	1,324.00	211.00	2,787.00	785.00	812.00	688.00	590.00	1,347.16	1,194.00	1,093.00	13,132.16	18,000.00	4,867.84	27%
	Prsnl Prop Replacement Tax	0.00	19,939.31	12,840.88	0.00	0.00	605.42	0.00	8,964.09	0.00	2,363.43	8,047.26	52,760.39	75,000.00	22,239.61	30%
	Other Income	9,238.18	11,690.00	4,026.00	20,318.12	9,629.36	5,747.16	3,169.00	3,438.00	4,160.00	3,727.00	6,811.00	81,953.82	82,500.00	546.18	1%
	NET REVENUE	1,744,364.57	73,527.07	42,542.90	27,366.79	933,401.11	1,189,160.19	9,939.24	39,475.59	6,666.52	8,386.02	290,093.80	4,364,923.80	4,381,000.00	16,076.20	0%

MAINE TOWNSHIP GENERAL TOWN FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
EXPENSES																
ADMINISTRATIVE DIVISION																
	Gross Pay Account	60,768.20	62,532.79	64,272.30	86,282.72	60,727.77	57,379.46	59,400.62	60,407.59	59,716.48	86,362.07	59,293.56	717,143.56	822,000.00	104,856.44	13%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	4,464.64	4,599.66	4,732.67	6,477.43	4,579.07	4,310.01	4,477.64	4,550.55	4,497.67	6,497.28	4,478.79	53,665.41	62,000.00	8,334.59	13%
	IMRF	5,541.37	5,574.23	5,967.60	7,646.81	4,988.71	4,961.82	4,851.63	4,963.45	4,883.44	7,896.57	5,421.68	62,697.31	97,000.00	34,302.69	35%
	Administrative Div. Health Ins.	26,001.17	26,001.17	26,001.17	21,598.67	26,238.54	26,238.54	26,238.54	26,185.86	28,468.56	26,519.26	27,327.21	286,818.69	300,000.00	13,181.31	4%
	Life Insurance	191.25	191.25	191.25	165.75	180.70	180.70	180.70	194.60	194.60	194.60	194.60	2,060.00	3,000.00	940.00	31%
	Dental Insurance	355.60	2,512.01	450.65	3,809.59	1,422.85	464.05	1,376.00	421.00	3,092.50	1,753.90	5,235.30	20,893.45	20,000.00	-893.45	-4%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Accounting Services	990.78	997.47	1,134.58	12,857.80	1,007.90	992.75	2,010.40	1,299.10	1,309.70	1,687.25	1,746.62	26,034.35	28,000.00	1,965.65	7%
	Building & Grounds Maint	513.31	1,625.31	2,205.31	3,709.71	2,064.70	4,956.59	3,555.84	331.59	1,631.70	1,824.19	235.54	22,653.79	50,000.00	27,346.21	55%
	Community Info-Support	3,850.00	3,850.00	3,850.00	3,850.00	3,850.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	40,496.00	44,000.00	3,504.00	8%
	Conferences Meetings	151.83	75.00	60.00	225.00	0.00	0.00	95.00	1,053.69	289.06	385.59	920.00	3,255.17	5,500.00	2,244.83	41%
	Special Programs	0.00	0.00	273.33	4,394.90	930.94	1,275.00	0.00	250.00	0.00	0.00	0.00	7,124.17	13,000.00	5,875.83	45%
	Dues Subscriptions	64.00	215.60	414.63	2,409.00	239.00	1,839.80	0.00	0.00	61.41	500.00	360.00	6,103.44	7,000.00	896.56	13%
	Equipment Leasing Maint	1,153.28	522.00	60.00	3,149.61	592.00	0.00	2,533.63	522.00	0.00	8,298.44	96.00	16,926.96	22,000.00	5,073.04	23%
	Gen Ins Liability Ins Bond	4,315.00	4,315.00	4,315.00	4,375.00	4,315.00	4,315.00	4,325.00	4,315.00	4,315.00	4,315.00	4,315.00	47,535.00	75,000.00	27,465.00	37%
	Website/Email Host	0.00	0.00	3.37	3,853.52	0.00	106.62	0.00	0.00	0.00	2,033.00	3,751.28	9,747.79	1,500.00	-8,247.79	-550%
	Print Management	299.90	460.31	376.84	331.93	631.03	430.65	416.88	362.34	1,620.81	-1,273.34	594.12	4,251.47	5,000.00	748.53	15%
	Computer Tech Support	520.00	520.00	520.00	520.00	620.00	520.00	520.00	520.00	570.00	545.00	570.00	5,945.00	18,000.00	12,055.00	67%
	Legal Services	400.00	3,681.25	1,900.00	4,421.88	1,730.88	2,412.13	3,910.00	3,446.87	1,448.12	4,007.50	1,716.25	29,074.88	42,000.00	12,925.12	31%
	Mileage-Travel-Lodging Exp	0.00	32.79	28.89	54.73	30.39	16.52	41.24	16.90	348.74	1,485.97	0.00	2,056.17	4,500.00	2,443.83	54%
	Police Protection	0.00	4,200.00	4,400.00	0.00	4,400.00	4,400.00	4,400.00	4,600.00	4,200.00	4,500.00	8,200.00	43,300.00	50,000.00	6,700.00	13%
	Plan Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
	Postage	3,319.12	-1,824.88	-1,241.40	12,351.75	-1,236.45	7,410.86	-1,199.67	1,441.08	-1,521.97	10,555.49	-1,467.54	26,586.39	40,000.00	13,413.61	34%
	Printing Publishing	1,015.50	421.36	86.76	11,561.03	3,075.69	-87.60	7,085.12	-171.09	937.92	7,618.04	775.00	32,317.73	50,000.00	17,682.27	35%
	Code Enforcement Expense	0.00	35.23	100.15	141.36	78.24	54.20	39.24	39.28	39.28	59.20	42.45	628.63	2,000.00	1,371.37	69%
	Maine Township Rec. Connections	2,569.07	1,947.81	4,005.71	1,850.07	1,490.08	2,452.08	4,628.89	2,719.09	3,313.76	7,864.33	2,480.44	35,321.33	50,000.00	14,678.67	29%
	Telecommunications	1,726.21	977.68	977.09	1,014.74	1,009.49	1,007.77	4,288.17	1,925.07	2,072.16	2,163.41	1,957.39	19,119.18	35,000.00	15,880.82	45%
	Staff Training	0.00	0.00	0.00	50.00	0.00	336.00	0.00	0.00	0.00	0.00	25.00	411.00	2,000.00	1,589.00	79%
	Transportation/Mainlines	-123.00	950.00	-35.00	739.00	655.00	-22.00	266.00	570.00	449.00	675.00	197.00	4,321.00	4,000.00	-321.00	-8%
	Utilities	1,514.41	1,767.13	1,182.17	1,291.48	1,859.26	1,407.55	1,420.14	1,445.85	1,509.95	1,822.90	1,214.83	16,435.67	25,000.00	8,564.33	34%
	Miscellaneous (Adminstr)	0.00	57.99	0.00	270.43	0.00	107.99	0.00	0.00	0.00	0.00	57.98	494.39	1,000.00	505.61	51%
	Neighborhood Watch	0.00	200.00	0.00	0.00	-100.00	2,929.15	0.00	0.00	0.00	0.00	0.00	3,029.15	4,500.00	1,470.85	33%
	Office Supplies/Sm. Equipment	797.09	702.39	2,520.25	13,879.60	1376.2	217.69	228.27	762.66	1,336.78	99.25	855.57	22,775.75	45,000.00	22,224.25	49%
	Operating Supplies Maint	91.20	591.21	1,236.83	560.66	1,114.16	791.54	1,267.52	71.52	379.59	1,364.62	147.39	7,616.24	15,000.00	7,383.76	49%
	Cleanup Project/Single Hauler P	-26.55	-1,550.41	-1,041.86	-625.60	3,400.88	-610.85	-66.25	-120.00	-835.85	-1,885.99	-1,641.47	-5,003.95	20,000.00	25,003.95	125%
	Vehicle Expense	105.41	142.39	162.26	723.93	449.09	494.56	156.49	179.38	263.61	284.85	251.76	3,213.73	7,000.00	3,786.27	54%
	Building	0.00	1,095.75	100.00	0.00	1,800.00	0.00	0.00	0.00	0.00	0.00	1,962.00	4,957.75	55,000.00	50,042.25	91%
	Building Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Funds Transfers	0.00	0.00	0.00	400,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400,000.00	400,000.00	0.00	0%
	Equipment Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150,000.00	150,000.00	100%
	Total	120,568.79	127,419.49	129,210.55	613,942.50	133,521.12	134,829.58	139,988.04	125,844.38	128,133.02	191,694.38	134,854.75	1,980,006.60	2,576,004.00	595,997.40	23%

MAINE TOWNSHIP GENERAL TOWN FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
ASSESSOR DIVISION																
	Assessor Division Salary	13,265.12	13,244.96	14,338.82	20,546.17	13,735.53	13,642.06	13,642.06	13,970.94	13,766.68	20,463.09	13,826.00	164,441.43	197,580.00	33,138.57	17%
	Assessor Division SS	954.26	952.72	1,036.38	1,480.97	986.34	979.20	979.20	1,004.36	988.74	1,468.79	990.16	11,821.12	14,800.00	2,978.88	20%
	Assessor Division IMRF	1,399.34	1,399.34	1,510.38	2,161.86	1,441.24	1,441.24	1,441.24	1,448.95	1,441.24	2,161.86	1,512.87	17,359.56	21,500.00	4,140.44	19%
	Health Insurance	8,046.17	8,046.17	8,046.17	7,853.61	9,010.47	9,070.17	9,010.47	9,010.47	9,010.47	8,792.46	9,010.47	94,907.10	100,000.00	5,092.90	5%
	Dental Insurance	17.25	127.25	17.25	321.25	112.25	0.00	579.00	168.00	1,618.00	43.00	344.00	3,347.25	8,050.00	4,702.75	58%
	Life Insurance	38.25	38.25	38.25	38.25	41.70	0.00	41.70	41.70	41.70	41.70	41.70	403.20	1,000.00	596.80	60%
	Conferences Meetings	0.00	0.00	0.00	0.00	0.00	0.00	165.00	265.00	77.64	0.00	0.00	507.64	2,000.00	1,492.36	75%
	Cook Cty Assessor Tie-in	0.00	0.00	475.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	475.00	1,100.00	625.00	57%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	100%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	0.00	350.00	500.00	150.00	30%
	Mileage-Travel-Lodging Exp	0.00	0.00	53.52	0.00	79.87	0.00	0.00	323.30	873.88	23.58	0.00	1,354.15	2,500.00	1,145.85	46%
	Postage	28.34	20.80	18.47	15.98	44.29	7.55	18.39	18.39	234.15	17.58	16.56	440.50	1,000.00	559.50	56%
	Printing-Publishing	0.00	0.00	0.00	150.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.50	1,500.00	1,349.50	90%
	Sidwell Maps	311.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	311.40	600.00	288.60	48%
	Staff Training	0.00	0.00	55.67	0.00	0.00	0.00	0.00	0.00	0.00	35.00	0.00	90.67	1,500.00	1,409.33	94%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	24.58	34.24	0.00	0.00	0.00	0.00	58.82	1,500.00	1,441.18	96%
	Office Supplies/Sm Equipment	0.00	0.00	169.74	0.00	374.75	0.00	0.00	0.00	4,577.84	0.00	0.00	5,122.33	3,200.00	-1,922.33	-60%
	Total	24,060.13	23,829.49	25,759.65	32,568.59	25,826.44	25,164.80	25,911.30	26,251.11	32,630.34	33,397.06	25,741.76	301,140.67	358,930.00	57,789.33	16%

MAINE TOWNSHIP GENERAL TOWN FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
MAINESTAY DIVISION																
	MaineStay Salary	26,093.53	26,176.82	28,316.33	42,431.92	26,803.64	27,001.57	22,809.00	25,045.81	22,933.44	40,550.48	26,719.70	314,882.24	359,000.00	44,117.76	12%
	Social Security	1,912.36	1,918.74	2,081.89	3,123.58	1,967.76	1,982.90	1,670.94	1,842.07	1,676.50	2,968.57	1,959.87	23,105.18	27,500.00	4,394.82	16%
	IMRF	3,073.18	3,073.18	3,317.23	5,018.60	3,165.28	3,165.28	2,676.78	2,947.46	2,676.78	4,747.57	3,320.52	37,181.86	43,500.00	6,318.14	15%
	Administrative Div. Health Ins.	11,619.18	11,619.18	11,619.18	11,342.18	12,107.75	12,107.75	12,069.31	13,387.59	12,881.79	12,428.30	12,736.45	133,918.66	134,100.00	181.34	0%
	Life Ins.	89.25	89.25	89.25	89.25	97.30	97.30	97.30	97.30	97.30	97.30	97.30	1,038.10	1,300.00	261.90	20%
	Dental Ins.	40.25	1,263.25	40.25	307.25	75.45	515.00	474.00	42.00	877.00	380.80	1,026.09	5,041.34	9,500.00	4,458.66	47%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Conferences-Meetings	0.00	12.84	26.99	0.00	0.00	340.00	495.00	-330.00	114.28	0.00	48.35	707.46	2,000.00	1,292.54	65%
	Consultation/Staff Training	442.78	222.00	293.99	315.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00	1,293.77	5,000.00	3,706.23	74%
	Special Programs - MaineStay	-968.01	276.32	2,508.40	111.21	956.16	17.94	567.19	297.51	65.18	161.00	215.97	4,208.87	6,000.00	1,791.13	30%
	Dues-Subscriptions/Licensures	418.46	122.82	200.00	0.00	0.00	0.00	800.00	100.00	0.00	0.00	158.00	1,799.28	2,500.00	700.72	28%
	Print Management	504.34	532.33	522.44	482.34	482.34	482.34	482.34	482.34	964.68	0.00	482.34	5,417.83	6,500.00	1,082.17	17%
	Gen Ins Liability Ins Bond	0.00	0.00	95.84	95.84	95.84	95.84	95.84	95.84	95.84	95.84	95.84	862.56	1,200.00	337.44	28%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	545.00	545.00	545.00	5,795.00	7,000.00	1,205.00	17%
	Mileage-Travel-Lodging Exp	0.00	0.00	71.51	0.00	91.65	0.00	289.34	0.00	332.22	26.00	0.00	810.72	3,500.00	2,689.28	77%
	Postage	240.74	0.00	24.61	11.04	45.54	12.95	12.42	10.88	7.48	0.92	31.85	398.43	800.00	401.57	50%
	Printing-Publishing	15.18	0.00	100.35	194.50	34.43	34.43	115.04	38.25	38.25	38.25	202.24	810.92	3,000.00	2,189.08	73%
	Community Education	28.76	0.00	23.95	48.01	0.00	0.00	0.00	17.37	18.98	0.00	0.00	137.07	500.00	362.93	73%
	Training Maual & Books	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.15	0.00	151.15	500.00	348.85	70%
	Miscellaneous	0.00	0.00	13.58	0.00	8.96	21.99	0.00	0.00	0.00	0.00	0.00	44.53	200.00	155.47	78%
	Office Supplies/Sm Equipment	652.57	0.00	198.51	126.63	760.04	0.00	13,482.00	42.78	-2,996.00	0.00	137.51	12,404.04	11,000.00	-1,404.04	-13%
	Substance Abuse Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
	Youth Recreation Fund	-255.00	-205.00	443.00	1,224.55	664.80	-274.00	-284.00	-321.85	-271.00	-284.00	-291.00	146.50	3,000.00	2,853.50	95%
	Summer Youth Camp	0.00	2,543.52	354.59	-127.53	1,843.18	2,955.23	0.00	0.00	0.00	0.00	0.00	7,568.99	8,500.00	931.01	11%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	-4,155.00	-1,333.51	1,825.35	0.00	0.00	0.00	-3,663.16	500.00	4,163.16	833%
	Building Maint.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	100%
	Total	44,427.57	48,165.25	50,861.89	65,314.37	49,720.12	44,921.52	55,058.99	46,140.70	40,057.72	61,907.18	47,486.03	554,061.34	639,101.00	85,039.66	13%

MAINE TOWNSHIP GENERAL TOWN FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
SENIOR DIVISION																
	Senior Salary	21,974.68	21,974.68	24,021.33	34,120.50	22,747.00	22,747.00	22,747.00	22,747.00	22,747.00	33,384.67	16,357.08	265,567.94	294,000.00	28,432.06	10%
	Social Security	1,642.98	1,642.98	1,799.52	2,553.06	1,699.94	1,699.94	1,699.94	1,705.49	1,694.36	2,505.55	1,221.02	19,864.78	23,000.00	3,135.22	14%
	IMRF	2,643.56	2,643.56	2,889.76	4,104.69	2,736.46	2,736.46	2,736.46	2,736.46	2,736.46	4,016.17	2,064.26	32,044.30	36,000.00	3,955.70	11%
	Life Ins.	63.75	63.75	63.75	63.75	69.50	69.50	69.50	69.50	69.50	55.60	55.60	713.70	1,000.00	286.30	29%
	Dental Ins.	28.75	2,128.25	28.75	173.75	28.75	30.00	611.60	76.80	276.80	270.80	142.00	3,796.25	5,000.00	1,203.75	24%
	Administrative Div. Health Ins.	8,829.30	8,829.30	8,829.30	8,618.72	9,273.02	9,273.02	9,273.02	9,345.69	9,200.34	6,844.99	8,184.35	96,501.05	102,600.00	6,098.95	6%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Conferences-Meetings	0.00	0.00	274.90	0.00	0.00	0.00	330.00	165.00	261.34	-165.00	0.00	866.24	2,000.00	1,133.76	57%
	Special Programs	127.40	-925.00	396.05	6,889.89	134.20	0.00	0.00	0.00	0.00	435.36	32.00	7,089.90	11,500.00	4,410.10	38%
	Print Management	331.12	324.10	335.52	318.34	318.34	318.34	318.34	318.34	636.68	0.00	318.34	3,537.46	5,000.00	1,462.54	29%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	125.00	0.00	0.00	0.00	0.00	0.00	125.00	500.00	375.00	75%
	Mileage-Travel-Lodging Exp	0.00	0.00	84.79	72.23	0.00	12.25	0.00	0.00	914.80	0.00	0.00	1,084.07	3,000.00	1,915.93	64%
	Postage	952.15	1,110.94	888.79	858.78	897.96	1,043.12	884.92	912.03	1,022.24	949.71	1,089.79	10,610.43	14,000.00	3,389.57	24%
	Printing-Publishing	809.00	835.00	1,016.30	2,149.61	841.00	847.00	870.00	870.00	890.00	890.00	890.00	10,907.91	14,500.00	3,592.09	25%
	Telecommunications	0.00	1.70	1.98	2.41	2.14	2.17	2.87	3.21	1.79	2.00	1.99	22.26	100.00	77.74	78%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	100%
	Office Supplies/Sm Equipment	17.94	143.33	43.13	2,137.02	216.85	0.00	0.00	0.00	194.15	0.00	781.13	3,533.55	11,500.00	7,966.45	69%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	2,707.50	2,707.50	545.00	545.00	545.00	10,170.00	14,300.00	4,130.00	29%
	Total	37,940.63	39,292.59	41,193.87	62,582.75	39,485.16	39,423.80	42,251.15	41,657.02	41,190.46	49,734.85	31,682.56	466,434.84	538,601.00	72,166.16	13%

MAINE TOWNSHIP GENERAL TOWN FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
CLERK'S DIVISION																
	Clerk's Division Salary	9,357.00	9,215.40	10,633.60	14,840.64	10,669.16	10,280.02	9,506.90	9,524.19	9,506.46	14,778.94	9,255.63	117,567.94	137,000.00	19,432.06	14%
	Social Security	706.90	696.05	805.01	1,118.62	803.15	773.36	714.23	715.55	718.19	1,116.97	693.18	8,861.21	10,500.00	1,638.79	16%
	IMRF	1,149.88	1,132.85	1,304.19	1,816.53	1,302.22	1,255.40	1,162.40	1,164.48	1,168.64	1,815.35	1,174.61	14,446.55	17,000.00	2,553.45	15%
	Administrative Div. Health Ins.	3,344.23	3,344.23	3,344.23	3,264.45	3,463.46	3,463.46	3,463.46	3,463.46	3,463.46	3,379.67	3,463.46	37,457.57	48,600.00	11,142.43	23%
	Life Ins.	25.50	25.50	25.50	25.50	27.80	27.80	27.80	27.80	27.80	27.80	27.80	296.60	500.00	203.40	41%
	Dental Ins.	11.50	11.50	11.50	11.50	11.50	94.00	442.40	12.00	140.00	12.00	12.00	769.90	3,000.00	2,230.10	74%
	Conferences-Meetings	0.00	0.00	0.00	210.00	0.00	0.00	165.00	0.00	149.33	0.00	0.00	524.33	2,000.00	1,475.67	74%
	Dues-Subscriptions	56.00	26.00	0.00	0.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	332.00	600.00	268.00	45%
	Print Management	252.34	252.34	252.34	252.34	252.34	252.34	0.00	252.34	504.68	0.00	252.34	2,523.40	3,100.00	576.60	19%
	Gen Insur Liability Bond	0.00	0.00	0.00	60.00	0.00	0.00	0.00	20.00	50.00	0.00	0.00	130.00	200.00	70.00	35%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	0.00	0.00	252.34	0.00	556.64	0.00	0.00	808.98	2,000.00	1,191.02	60%
	Honor Flight	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	0%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	545.00	545.00	545.00	5,795.00	7,600.00	1,805.00	24%
	Postage	120.62	370.38	1,232.96	198.62	879.79	558.43	867.77	-399.70	69.52	514.22	770.12	5,182.73	8,000.00	2,817.27	35%
	Printing-Publishing	0.00	0.00	113.50	306.00	0.00	287.00	0.00	140.00	0.00	0.00	0.00	846.50	2,500.00	1,653.50	66%
	Telecommunications	0.00	35.23	35.23	-6.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64.06	1,000.00	935.94	94%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	100%
	Miscellaneous	0.00	0.00	0.00	32.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.25	250.00	217.75	87%
	Office Supplies/Sm Equipment	0.00	37.80	0.00	1,746.88	51.36	105.46	0.00	4,608.65	170.31	156.23	0.00	6,876.69	8,000.00	1,123.31	14%
	Total	15,543.97	15,667.28	19,278.06	24,396.93	17,980.78	17,867.27	17,122.30	20,048.77	17,070.03	22,346.18	16,194.14	203,515.71	253,350.00	49,834.29	20%

MAINE TOWNSHIP GENERAL TOWN FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	EMERGENCY MANAGEMENT DIVISION															
	Emergency Mgmt Salary	1,691.74	937.34	2,385.31	1,946.26	1,833.75	1,423.13	1,080.01	1,490.63	973.13	995.64	601.88	15,358.82	28,000.00	12,641.18	45%
	OEM Social Security	129.47	71.70	182.63	148.96	140.24	108.85	82.61	114.01	74.43	76.16	46.04	1,175.10	2,200.00	1,024.90	47%
	Uniforms	0.00	247.25	0.00	0.00	35.00	0.00	0.00	0.00	0.00	0.00	105.00	387.25	1,500.00	1,112.75	74%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	100%
	Special Programs	0.00	0.00	107.96	0.00	0.00	0.00	0.00	427.49	0.00	0.00	0.00	535.45	1,500.00	964.55	64%
	Special Events	0.00	0.00	0.00	0.00	111.72	11.52	19.07	12.28	0.00	0.00	0.00	154.59	1,000.00	845.41	85%
	Citizen Corps Program	1,135.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	305.00	0.00	1,440.00	3,222.00	1,782.00	55%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00	250.00	200.00	80%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Volunteer Insurance	0.00	581.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	581.75	700.00	118.25	17%
	Postage	0.00	0.00	0.00	0.00	0.00	0.00	13.48	0.00	10.47	0.00	0.00	23.95	75.00	51.05	68%
	Computer Tech Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	250.00	100%
	Utilities	422.51	335.02	562.62	161.22	159.82	263.11	113.09	170.21	0.00	426.22	241.47	2,855.29	4,000.00	1,144.71	29%
	Telecommunications	215.59	215.89	260.89	235.39	226.12	257.96	235.76	226.58	226.58	236.08	0.00	2,336.84	3,500.00	1,163.16	33%
	Staff Training	0.00	0.00	0.00	0.00	1.90	0.00	0.00	0.00	0.00	0.00	0.00	1.90	300.00	298.10	99%
	Miscellaneous	0.00	0.00	0.00	8.78	17.00	0.00	0.00	0.00	0.00	0.00	0.00	25.78	200.00	174.22	87%
	Office Supplies/Sm Equipment	0.00	55.97	0.00	0.00	0.00	69.52	13.96	0.00	0.00	0.00	463.64	603.09	5,000.00	4,396.91	88%
	Operating Supplies	0.00	0.00	0.00	0.00	0.00	23.87	0.00	0.00	0.00	0.00	114.59	138.46	1,200.00	1,061.54	88%
	Disaster Operations Supplies	307.97	200.00	0.00	0.00	0.00	0.00	0.00	120.00	0.00	0.00	0.00	627.97	3,000.00	2,372.03	79%
	Building	295.90	750.00	0.00	0.00	0.00	0.00	0.00	225.00	0.00	0.00	0.00	1,270.90	5,000.00	3,729.10	75%
	Vehicle Expense	0.00	0.00	0.00	0.00	375.00	0.00	0.00	0.00	0.00	0.00	0.00	375.00	4,000.00	3,625.00	91%
	Total	4,198.18	3,394.92	3,499.41	2,500.61	2,900.55	2,157.96	1,557.98	2,786.20	1,284.61	2,089.10	1,572.62	27,942.14	66,298.00	38,355.86	58%

MAINE TOWNSHIP GENERAL TOWN FUND

3%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
	TOTAL OPERATING EXPENSES	246,739.27	257,769.02	269,803.43	801,305.75	269,434.17	264,364.93	281,889.76	262,728.18	260,366.18	361,168.75	257,531.86	3,533,101.30	4,432,284.00	899,182.70	20%
	NET OPERATING INCOME	1,497,625.30	-184,241.95	-227,260.53	-773,938.96	663,966.94	924,795.26	-271,950.52	-223,252.59	-253,699.66	-352,782.73	32,561.94	831,822.50	-51,284.00	-883,106.50	1722%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

3% of the year remaining MAR APR MAY JUN JUL AUG SEP OCT NOV DEC JAN YTD DISBURSE BUDGET BALANCE % Left

REVENUE

Fund Transfer	0.00	0.00	0.00	400,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400,000.00	400,000.00	0.00	0%
Property Tax	715,378.46	16,509.19	10,342.01	1,239.54	362,795.41	482,482.99	2,059.12	10,849.00	0.00	0.00	110,644.80	1,712,300.52	1,900,125.00	187,824.48	10%
Other Income	850.00	452.83	0.00	50.00	298.66	0.00	100.00	1,109.89	27,434.06	0.00	150.00	30,445.44	42,000.00	11,554.56	28%
Interest Income	231.34	220.64	248.88	300.72	339.99	338.33	317.79	346.54	331.13	307.11	336.01	3,318.48	755.00	-2,563.48	-340%
Permit Fees	925.00	1,110.00	450.00	1,302.00	575.00	725.00	5,640.69	400.00	450.00	1,195.00	0.00	12,772.69	6,000.00	-6,772.69	-113%
Persnl Prop Replacement Tax	0.00	19,940.21	12,841.47	0.00	0.00	605.46	0.00	8,964.49	0.00	2,363.54	8,047.62	52,762.79	41,456.00	-11,306.79	-27%
NET REVENUE	717,384.80	38,232.87	23,882.36	402,892.26	364,009.06	484,151.78	8,117.60	21,669.92	28,215.19	3,865.65	119,178.43	2,211,599.92	2,390,336.00	178,736.08	7%

EXPENSES

GENERAL ROAD FUND-ADMINISTRATIVE

Admin Salary Expense	4,392.00	4,392.00	4,741.16	6,030.75	4,523.76	4,523.76	4,523.76	4,523.76	4,523.76	6,785.64	4,523.76	53,484.11	63,000.00	9,515.89	15%
Health Insurance	12,005.91	12,005.91	12,005.91	11,745.07	11,928.97	11,928.97	11,928.97	11,928.97	11,882.64	11,528.99	17,858.75	136,749.06	153,900.00	17,150.94	11%
Life Insurance	89.25	89.25	89.25	89.25	97.30	97.30	97.30	97.30	97.30	97.30	97.30	1,038.10	1,100.00	61.90	6%
Dental Insurance	170.25	1,973.25	312.65	1,354.95	318.45	478.80	129.00	271.00	0.00	0.00	1,603.60	6,611.95	6,500.00	-111.95	-2%
Alcohol & Drug Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	540.00	0.00	0.00	540.00	800.00	260.00	33%
Payroll Service	310.60	322.50	355.47	509.88	333.84	322.84	322.84	333.84	322.84	484.26	464.64	4,083.55	4,500.00	416.45	9%
Accounting Services	0.00	0.00	0.00	4,945.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,945.00	5,000.00	55.00	1%
Conferences Meetings	0.00	0.00	0.00	0.00	57.80	472.65	165.00	0.00	60.16	0.00	0.00	755.61	3,000.00	2,244.39	75%
Dues Subscriptions	60.00	0.00	39.99	125.00	0.00	75.00	0.00	0.00	75.00	0.00	0.00	374.99	1,000.00	625.01	63%
Legal Services	0.00	1,750.00	0.00	87.50	0.00	0.00	146.25	0.00	0.00	700.00	131.25	2,815.00	6,000.00	3,185.00	53%
Mileage Travel Expense	0.00	-35.70	0.00	0.00	0.00	0.00	40.00	40.80	567.42	0.00	0.00	612.52	1,000.00	387.48	39%
Municipal Replacement Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00	40,000.00	100%
Postage	0.00	49.00	0.00	5.80	53.13	0.00	0.00	3.00	0.00	1.19	0.00	112.12	500.00	387.88	78%
Printing Publishing	0.00	510.05	721.45	1,570.87	110.28	0.00	1,369.33	0.00	363.00	0.00	1,331.84	5,976.82	8,000.00	2,023.18	25%
Telephone	272.98	683.53	429.34	458.37	502.24	471.76	438.65	551.27	471.72	473.72	432.44	5,186.02	7,500.00	2,313.98	31%
Training	0.00	0.00	0.00	47.50	0.00	0.00	0.00	0.00	0.00	30.00	0.00	77.50	2,000.00	1,922.50	96%
Miscellaneous	0.00	72.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72.99	3,000.00	2,927.01	98%
Office Supplies	32.00	276.50	163.66	96.63	0.00	242.34	35.52	50.29	97.22	221.60	0.00	1,215.76	2,500.00	1,284.24	51%
Office Equipment	0.00	0.00	0.00	1,456.48	0.00	0.00	0.00	3,495.00	0.00	0.00	0.00	4,951.48	7,000.00	2,048.52	29%
Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,700.00	21,700.00	100%
Total	17,332.99	22,089.28	18,858.88	28,523.05	17,925.77	18,613.42	19,196.62	21,295.23	19,001.06	20,322.70	26,443.58	229,602.58	338,000.00	108,397.42	32%

GENERAL ROAD FUND-MAINTENANCE

Maint Salary Expense	15,420.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34,470.55	44,404.05	94,295.40	150,000.00	55,704.60	37%
Maintenance-Uniforms	999.75	0.00	2,509.34	502.03	0.00	561.77	0.00	0.00	0.00	478.03	0.00	5,050.92	6,000.00	949.08	16%
Building Maintenance	335.80	3,714.25	198.00	148.50	99.00	123.75	99.91	231.04	24.75	169.79	0.00	5,144.79	12,000.00	6,855.21	57%
Equipment Leasing Maint	-2,254.62	8,192.54	794.71	10,449.92	283.42	3,509.56	8,422.06	4,426.35	3,749.29	1,821.28	2,016.39	41,410.90	80,000.00	38,589.10	48%
Landfill Charges - GRF	0.00	0.00	0.00	284.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	284.40	2,000.00	1,715.60	86%
Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	4,500.00	100%
Street Lighting	0.00	4,249.93	8,387.33	4,093.49	4,195.93	423.93	4,197.23	4,140.57	4,232.70	4,121.28	4,076.64	42,119.03	55,000.00	12,880.97	23%
Tree Removal & Spraying	0.00	0.00	0.00	0.00	0.00	0.00	10,703.00	0.00	7,700.00	0.00	0.00	18,403.00	50,000.00	31,597.00	63%
Utilities	705.54	562.88	459.58	411.94	306.48	474.17	414.03	341.36	451.19	966.08	416.38	5,509.63	10,000.00	4,490.37	45%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

3% of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	YTD DISBURSE	BUDGET	BALANCE	% Left
Tree Replacement Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00	100%
Gasoline Oil	1,071.84	1,300.04	756.20	1,276.91	1,028.73	1,623.03	1,689.64	2,660.69	1,768.50	3,653.97	2,046.99	18,876.54	35,000.00	16,123.46	46%
Building & Oper Sup Mat 1	0.00	0.00	411.17	0.00	0.00	0.00	73.33	0.00	1,073.87	1,942.79	3,376.04	6,877.20	5,000.00	-1,877.20	-38%
Maint Equip & Small Tools	0.00	553.00	213.70	959.89	1,128.49	1,127.96	104.32	3,776.92	66.98	0.00	0.00	7,931.26	10,000.00	2,068.74	21%
Supplies (Equipment)	1,995.40	1,260.15	1,682.15	2,365.64	0.00	1,505.78	3,356.43	1,180.83	7,307.14	667.12	497.87	21,818.51	22,000.00	181.49	1%
Supplies Roads GRF	0.00	0.00	4,125.03	0.00	0.00	0.00	0.00	0.00	0.00	361.05	0.00	4,486.08	5,000.00	513.92	10%
Supplies Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00	-69,817.32	0.00	2,395.00	16,834.56	5,570.85	-45,016.91	65,000.00	110,016.91	169%
Total	18,274.51	19,832.79	19,537.21	20,492.72	7,042.05	9,349.95	-40,757.37	16,757.76	28,769.42	65,486.50	62,405.21	227,190.75	526,500.00	299,309.25	57%

PERMANENT ROAD FUND

Labor On Roads	17,590.00	31,237.60	33,863.27	54,746.03	33,738.96	33,217.40	32,410.37	31,988.64	33,834.48	16,669.28	0.00	319,296.03	400,000.00	80,703.97	20%
Drainage	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	30,000.00	29,000.00	97%
Engineering Services	0.00	3,810.00	8,746.07	202.50	555.00	587.50	2,752.50	-30,869.00	16,606.25	22,717.50	15,960.00	41,068.32	30,000.00	-11,068.32	-37%
Landfill Charges - PRF	0.00	2,644.79	0.00	543.34	0.00	817.92	1,754.37	429.35	1,071.25	1,767.38	1,840.99	10,869.39	15,000.00	4,130.61	28%
Project Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,074.55	3,074.55	5,000.00	1,925.45	39%
Maintenance Roads	0.00	0.00	2,542.16	7,150.00	533,620.75	0.00	0.00	22,129.50	0.00	-500.00	2,250.00	567,192.41	600,000.00	32,807.59	5%
Supplies / Roads PRF	0.00	383.87	1,739.71	11,840.40	1,571.14	3,002.83	2,659.00	2,263.21	6,055.96	2,231.98	4,278.94	36,027.04	70,000.00	33,972.96	49%
Total	17,590.00	38,076.26	46,891.21	74,482.27	570,485.85	37,625.65	39,576.24	25,941.70	57,567.94	42,886.14	27,404.48	978,527.74	1,150,000.00	171,472.26	15%

EQUIPMENT & BUILDING FUND

Equipment	0.00	4,185.50	67,959.99	-20,227.93	48,973.48	11,641.32	2,815.00	0.00	6,985.75	-11,253.94	61,809.45	172,888.62	200,000.00	27,111.38	14%
Building	0.00	2,380.00	0.00	3,417.10	0.00	0.00	0.00	0.00	751.30	0.00	4,789.65	11,338.05	50,000.00	38,661.95	77%
Storage Building	299.05	299.05	1,949.65	314.00	314.00	628.00	314.00	314.00	314.00	314.00	314.00	5,373.75	6,000.00	626.25	10%
Total	299.05	6,864.55	69,909.64	-16,496.83	49,287.48	12,269.32	3,129.00	314.00	8,051.05	-10,939.94	66,913.10	189,600.42	256,000.00	66,399.58	26%

SOCIAL SECURITY FUND

Social Security	2,809.48	2,673.82	2,901.40	5,384.30	2,875.24	2,835.34	2,773.60	2,741.34	2,879.00	4,342.87	3,668.72	35,885.11	45,500.00	9,614.89	21%
Total	2,809.48	2,673.82	2,901.40	5,384.30	2,875.24	2,835.34	2,773.60	2,741.34	2,879.00	4,342.87	3,668.72	35,885.11	45,500.00	9,614.89	21%

INSURANCE FUND

Workmans Compensation	1,007.00	1,007.00	1,007.00	1,007.00	1,007.00	1,007.00	1,007.00	1,007.00	1,007.00	1,007.00	1,007.00	11,077.00	30,000.00	18,923.00	63%
Gen Ins Liability Ins Bond	4,029.00	4,029.00	4,029.00	4,029.00	4,029.00	4,029.00	4,029.00	4,029.00	4,029.00	4,029.00	4,029.00	44,319.00	41,000.00	-3,319.00	-8%
Total	5,036.00	5,036.00	5,036.00	5,036.00	5,036.00	5,036.00	5,036.00	5,036.00	5,036.00	5,036.00	5,036.00	55,396.00	71,000.00	15,604.00	22%

IL MUNICIPAL RETIREMENT FUND

IMRF	4,499.57	4,286.24	4,644.11	7,402.00	4,603.01	4,522.26	4,443.17	4,392.44	4,614.50	6,968.43	6,174.69	56,550.42	76,670.00	20,119.58	26%
Total	4,499.57	4,286.24	4,644.11	7,402.00	4,603.01	4,522.26	4,443.17	4,392.44	4,614.50	6,968.43	6,174.69	56,550.42	76,670.00	20,119.58	26%

TOTAL OPERATING EXPENSES	65,841.60	98,858.94	167,778.45	124,823.51	657,255.40	90,251.94	33,397.26	76,478.47	125,918.97	134,102.70	198,045.78	1,772,753.02	2,463,670.00	690,916.98	28%
NET OPERATING INCOME	651,543.20	-60,626.07	-143,896.09	278,068.75	-293,246.34	393,899.84	-25,279.66	-54,808.55	-97,703.78	-130,237.05	-78,867.35	438,846.90	-73,334.00	-512,180.90	698%

MOTION TO APPROVE PAYROLL FOR PAYDATES OF JANUARY 26, 2018,
FEBRUARY 9,2018 AND FEBRUARY 23,2018 AND ROAD DISTRICT
CHECKS #20204 THROUGH CHECK #20262 IN THE AMOUNT
OF \$158,821.85.

Maine Township Road & Bridge Fund

FEBRUARY 2018

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	Jan 26	Federal Electronic Payroll System	Federal Taxes	6,932.03
Wire	Jan 26	Illinois Department of Revenue	State Taxes	1,150.25
S/C	Jan 26	Paychex	Service Fee	172.42
Dir. Deposit	Jan 26	Richard A. Brandes	Payroll Check	2,291.99
Dir. Deposit	Jan 26	Robert J. Brzezinski	Payroll Check	4,742.13
Dir. Deposit	Jan 26	Peter Douvalakis	Payroll Check	3,088.60
Dir. Deposit	Jan 26	Jason D. Fox	Payroll Check	1,549.97
Dir. Deposit	Jan 26	Dawne Scheel Hayman	Payroll Check	1,536.69
Dir. Deposit	Jan 26	Peter A. Jimenez	Payroll Check	2,132.24
Dir. Deposit	Jan 26	Justin E. MacIntyre	Payroll Check	2,284.79
Wire	Feb 9	IMRF	Illinois Municipal Retirement Fund	8,458.68
Wire	Feb 9	Federal Electronic Payroll System	Federal Taxes	4,458.12
Wire	Feb 9	Illinois Department of Revenue	State Taxes	804.16
S/C	Feb 9	Paychex	Service Fee	161.42
Dir. Deposit	Feb 9	Richard A. Brandes	Payroll Check	1,595.06
Dir. Deposit	Feb 9	Robert J. Brzezinski	Payroll Check	2,893.75
Dir. Deposit	Feb 9	Peter Douvalakis	Payroll Check	2,207.24
Dir. Deposit	Feb 9	Jason D. Fox	Payroll Check	1,461.49
Dir. Deposit	Feb 9	Dawne Scheel Hayman	Payroll Check	1,536.69
Dir. Deposit	Feb 9	Peter A. Jimenez	Payroll Check	1,586.77
Dir. Deposit	Feb 9	Justin E. MacIntyre	Payroll Check	1,626.47
Wire	Feb 23	Federal Electronic Payroll System	Federal Taxes	8,920.79
Wire	Feb 23	Illinois Department of Revenue	State Taxes	1,409.82
S/C	Feb 23	Paychex	Service Fee	161.42
Dir. Deposit	Feb 23	Richard A. Brandes	Payroll Check	2,644.15
Dir. Deposit	Feb 23	Robert J. Brzezinski	Payroll Check	5,689.69
Dir. Deposit	Feb 23	Peter Douvalakis	Payroll Check	3,589.48
Dir. Deposit	Feb 23	Jason D. Fox	Payroll Check	2,481.11
Dir. Deposit	Feb 23	Dawne Scheel Hayman	Payroll Check	1,536.69
Dir. Deposit	Feb 23	Peter A. Jimenez	Payroll Check	2,516.34
Dir. Deposit	Feb 23	Justin E. MacIntyre	Payroll Check	2,576.26
20204	Feb 27	Metro Federal Credit Union	Postage	50.50
20205	Feb 27	Metro Federal Credit Union	Miscellaneous	40.27
20206	Feb 27	Maine Township-Town Fund	Mainely News 2017	1,331.84
20207	Feb 27	Maine Township-Town Fund	February Dental Expense	1,603.60
20208	Feb 27	A&A Equipment & Supply Company	Equipment Maintenance	283.45
20209	Feb 27	AT&T	Service at Garage	247.31

20210	Feb 27	AT&T	Telephone & Communicatons	55.38
20211	Feb 27	ACME Truck & Brake Supply Co.	Equipment Maintenance	41.05
20212	Feb 27	American Welding	Building & Operating Supplies	509.19
20213	Feb 27	Atlas Bobcat LLC	Equipment Maintenance	602.36
20214	Feb 27	Burns Industrial Supply	Equipment Maintenance	3,387.40
20215	Feb 27	Cassidy Tire & Service	Equipment Maintenance	583.00
20216	Feb 27	Comcast	Utilities -Service at Garage	46.81
20217	Feb 27	Comed - Garage	Utilities -Service at Garage	318.15
20218	Feb 27	Comed - Street Lighting	Street Lighting	4,363.53
20219	Feb 27	Comed - Traffic Signals	Traffic Signals	140.67
20220	Feb 27	Commonwealth Edison	Offsite Storage	1,500.00
20221	Feb 27	Conserv FS	Fuel	3,201.28
20222	Feb 27	Damiano Diesel Service	Equipment Maintenance / Repairs	748.67
20223	Feb 27	Deluxe Business Forms Sup	Printing/ Checks/ Deposit Ticket	397.41
20224	Feb 27	Des Plaines, City of/Water Dept.	Utilities - Water & Sewer Service	31.44
20225	Feb 27	Fries Automotive Services, Inc.	Equipment Maintenance	1,398.85
20226	Feb 27	Golf Mill Ford	Equipment Maintenance	20.02
20227	Feb 27	Grainger, Inc.	Building Operating Supplies	116.44
20228	Feb 27	Capital One-Menards	Shop Supplies - Lumber	69.98
20229	Feb 27	Henrichsen S Fire Equipment Co	Equipment Maintenance	699.20
20230	Feb 27	Home Depot Credit Services	Equipment Maintenance	808.04
20231	Feb 27	Huber, Lee	Office Equipment	195.00
20232	Feb 27	Illinois Public Works	Dues & Subscriptions	250.00
20233	Feb 27	IL Twp Hwy Commissioners	Annual Dues	60.00
20234	Feb 27	JB Metal Works, Inc.	Equipment Maintenance	820.00
20235	Feb 27	Lee Jensen Sales Co, Inc.	Equipment Maintenance	207.00
20236	Feb 27	James Drive Safety Lane, LLC	January Inspections Vehicles	134.00
20237	Feb 27	MacMunnis Inc. AAF ComEd	Offsite Storage	628.00
20238	Feb 27	Maine Township-Town Fund	Reimbursement	85.58
20239	Feb 27	McMaster-Carr	Small Tools and Equipment	76.02
20240	Feb 27	Miller Industrial, Inc.	Building and Operations	489.73
20241	Feb 27	Morton Salt, Inc.	Salt	25,100.06
20242	Feb 27	Napa Auto Parts-Des Plaines	Equipment Supplies & Parts	859.23
20243V	Feb 27	VOID	Void	-
20244	Feb 27	Blue Tarp Financial, Inc.	Equipment Maintenance	1,444.98
20245	Feb 27	Nicor Gas	Utilities - Service at Garage	1,589.46
20246	Feb 27	RA Adams Enterprises, Inc.	Equipment Maintenance	34.52
20247	Feb 27	Runco Office Supply	Office Equipment	57.98
20248	Feb 27	Security Benefit	Deferred Compensation	1,090.00
20249	Feb 27	Sherwin Industries, Inc.	Signs for the Road	105.20
20250	Feb 27	Spaceco, Inc.	Engineering Review for Aqua	420.00
20251	Feb 27	State Treasurer	Monthly Cost	292.50

20252	Feb 27	Verizon Wireless	Cellular Phone-B Brzezinski	259.76
20253	Feb 27	Wholesale Direct, Inc.	Equipment Maintenance	1,127.16
20254	Feb 27	Acuity Specialty Products, Inc.	Office Equipment	288.65
20255	Feb 27	Veto Enterprises	Equipment Maintenance	235.60
20256	Feb 27	Sam's Club MC/SYNCB	Building Operating Supplies	1,505.48
20257	Mar 1	Blue Cross Blue Shield of IL	Health Insurance	14,458.43
20258	Mar 1	NCPERS Group Life Ins.	IMRF Vol Life Insurance	16.00
20259V	Mar 1	VOID	Void	-
20260	Mar 1	Vision Service Plan (IL)	VSP Vol Vision Insurance	6.48
20261	Mar 1	The Lincoln National	Vol Life Insurance	95.18
20262	Mar 1	The Lincoln National	Life Insurance	97.30

\$ 158,821.85

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of January 26, 2018, February 9, 2018 and February 23, 2018 and Road District Checks #20204 through Check #20262 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEAL THIS 27TH DAY OF FEBRUARY, 2018.

Supervisor

Clerk

Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF JANUARY 26, 2018,
FEBRUARY 9, 2018 AND FEBRUARY 23, 2018 AND GENERAL TOWN
FUND CHECKS #55657 THROUGH CHECK #55751 IN THE AMOUNT
OF \$399,708.27.

Maine Township General Town Fund

FEBRUARY 2018

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
3238V	Feb 9	VOID Payrol Check	Void	(167.86)
Wire	Jan 26	Federal Electronic Payroll System	Federal Taxes	13,369.09
Wire	Jan 26	Illinois Department Of Revenue	State Taxes	2,605.07
S/C	Jan 26	Paychex	Service Fee	339.65
3241	Jan 26	Susan Moylan Krey	Payroll Check	641.11
3242	Jan 26	Baharis T. Ganas	Payroll Check	891.46
3243	Jan 26	David Gnutek	Payroll Check	1,682.26
3244	Jan 26	Annette Galante	Payroll Check	939.03
Dir.Deposit	Jan 26	David Gnutek	Payroll Check	100.00
Dir.Deposit	Jan 26	Laura J. Morask	Payroll Check	795.07
Dir.Deposit	Jan 26	Peter W. Gialamas	Payroll Check	384.02
Dir.Deposit	Jan 26	Carl F. Brzozowski	Payroll Check	343.60
Dir.Deposit	Jan 26	Dayna E. Berman	Payroll Check	2,761.52
Dir.Deposit	Jan 26	Denise M. Jajko	Payroll Check	1,725.30
Dir.Deposit	Jan 26	Doriene K. Prorak	Payroll Check	1,413.43
Dir.Deposit	Jan 26	Jessica M. Fox	Payroll Check	770.02
Dir.Deposit	Jan 26	John P. McKenna	Payroll Check	295.55
Dir.Deposit	Jan 26	Jonathon W. Kaehn	Payroll Check	453.12
Dir.Deposit	Jan 26	Marty Cook	Payroll Check	622.12
Dir.Deposit	Jan 26	Michael A. Samaan	Payroll Check	1,269.64
Dir.Deposit	Jan 26	Nicholas W. Kanehl	Payroll Check	855.69
Dir.Deposit	Jan 26	Rebecca A. Behrens	Payroll Check	271.58
Dir.Deposit	Jan 26	Sophia R. Nyanue	Payroll Check	115.38
Dir.Deposit	Jan 26	Tracy D. Cummings	Payroll Check	1,058.07
Dir.Deposit	Jan 26	Valerian Kitty	Payroll Check	150.33
Dir.Deposit	Jan 26	Victoria K. Rizzo	Payroll Check	1,571.03
Dir.Deposit	Jan 26	Debra A. Babich	Payroll Check	1,394.23
Dir.Deposit	Jan 26	Elizabeth J. Coy	Payroll Check	1,341.81
Dir.Deposit	Jan 26	Faris E. Dababneh	Payroll Check	1,003.60
Dir.Deposit	Jan 26	Mary Dolores Phillips	Payroll Check	850.83
Dir.Deposit	Jan 26	Anne M. Kolpak-Camarano	Payroll Check	1,201.47
Dir.Deposit	Jan 26	Anna E. Lydka	Payroll Check	1,459.91
Dir.Deposit	Jan 26	Austin S. Kelso	Payroll Check	1,005.95

Dir.Deposit	Jan 26	Naomi J. Bowman	Payroll Check	1,006.93
Dir.Deposit	Jan 26	Oksana T. Bukaczyk	Payroll Check	1,163.39
Dir.Deposit	Jan 26	Richard D. Lyon	Payroll Check	2,188.40
Dir.Deposit	Jan 26	Robert T. Barder	Payroll Check	219.34
Dir.Deposit	Jan 26	Yessenia Cornejo	Payroll Check	1,318.45
Dir.Deposit	Jan 26	Debra A. O'Brien	Payroll Check	849.57
Dir.Deposit	Jan 26	Marie C. Dachniwsky	Payroll Check	1,395.49
Dir.Deposit	Jan 26	Monika Jaroszewicz	Payroll Check	1,266.84
Dir.Deposit	Jan 26	Therese A. Tully	Payroll Check	1,419.38
Dir.Deposit	Jan 26	Catherine Fredericksen	Payroll Check	355.37
Dir.Deposit	Jan 26	Rosalind Luburich	Payroll Check	487.63
Dir.Deposit	Jan 26	Wieslawa Tytko	Payroll Check	1,552.45
Dir.Deposit	Jan 26	Dagmar Rutzen	Payroll Check	303.93
55657	Feb 2	John Amburgey	Website update	3,500.00
55658	Feb 2	PR Chamber of Commerce	Night of the Stars	255.00
Wire	Feb 9	IMRF	Illinois Municipal Retirement Fund	21,297.27
Wire	Feb 9	Federal Electronic Payroll System	Federal Taxes	15,324.69
Wire	Feb 9	Illinois Department Of Revenue	State Taxes	2,931.28
S/C	Feb 9	Paychex	Service Fee	358.35
3245	Feb 9	Susan Moylan Krey	Payroll Check	641.11
3246	Feb 9	Walter Kazmierczak	Payroll Check	4,145.63
3247	Feb 9	David A. Carrabotta	Payroll Check	-
3248	Feb 9	David A. Carrabotta	Payroll Check	-
3249	Feb 9	Baharis T. Ganas	Payroll Check	888.84
3250	Feb 9	David Gnutek	Payroll Check	1,682.26
3251	Feb 9	Annette Galante	Payroll Check	957.85
Dir.Deposit	Feb 9	David Gnutek	Payroll Check	100.00
Dir.Deposit	Feb 9	Laura J. Morask	Payroll Check	795.07
Dir.Deposit	Feb 9	Peter W. Gialamas	Payroll Check	384.02
Dir.Deposit	Feb 9	Claire R. McKenzie	Payroll Check	434.81
Dir.Deposit	Feb 9	Kimberly Jones	Payroll Check	415.89
Dir.Deposit	Feb 9	Susan Kelly Sweeney	Payroll Check	451.31
Dir.Deposit	Feb 9	Carl F. Brzozowski	Payroll Check	343.60
Dir.Deposit	Feb 9	Dayna E. Berman	Payroll Check	2,761.52
Dir.Deposit	Feb 9	Denise M. Jajko	Payroll Check	1,725.30
Dir.Deposit	Feb 9	Doriene K. Prorak	Payroll Check	1,413.43
Dir.Deposit	Feb 9	Jessica M. Fox	Payroll Check	770.02
Dir.Deposit	Feb 9	Jonathon W. Kaehn	Payroll Check	453.12
Dir.Deposit	Feb 9	Marty Cook	Payroll Check	622.12
Dir.Deposit	Feb 9	Michael A. Samaan	Payroll Check	1,269.64

Dir.Deposit	Feb 9	Nicholas W. Kanehl	Payroll Check	855.69
Dir.Deposit	Feb 9	Rebecca A. Behrens	Payroll Check	308.35
Dir.Deposit	Feb 9	Robert M. Carrozza	Payroll Check	62.89
Dir.Deposit	Feb 9	Sophia R. Nyanue	Payroll Check	117.68
Dir.Deposit	Feb 9	Tracy D. Cummings	Payroll Check	1,058.07
Dir.Deposit	Feb 9	Valerian Kitty	Payroll Check	133.57
Dir.Deposit	Feb 9	Victoria K. Rizzo	Payroll Check	1,571.03
Dir.Deposit	Feb 9	Debra A. Babich	Payroll Check	1,394.23
Dir.Deposit	Feb 9	Elizabeth J. Coy	Payroll Check	1,341.81
Dir.Deposit	Feb 9	Faris E. Dababneh	Payroll Check	998.68
Dir.Deposit	Feb 9	Mary Dolores Phillips	Payroll Check	674.65
Dir.Deposit	Feb 9	Anne M. Kolpak-Camarano	Payroll Check	1,201.47
Dir.Deposit	Feb 9	Anna E. Lydka	Payroll Check	1,459.91
Dir.Deposit	Feb 9	Austin S. Kelso	Payroll Check	1,005.95
Dir.Deposit	Feb 9	Naomi J. Bowman	Payroll Check	1,006.93
Dir.Deposit	Feb 9	Oksana T. Bukaczyk	Payroll Check	1,055.38
Dir.Deposit	Feb 9	Richard D. Lyon	Payroll Check	2,188.40
Dir.Deposit	Feb 9	Robert T. Barder	Payroll Check	261.99
Dir.Deposit	Feb 9	Yessenia Cornejo	Payroll Check	1,318.45
Dir.Deposit	Feb 9	Debra A. O'Brien	Payroll Check	849.57
Dir.Deposit	Feb 9	Marie C. Dachniwsky	Payroll Check	1,395.49
Dir.Deposit	Feb 9	Monika Jaroszewicz	Payroll Check	1,266.84
Dir.Deposit	Feb 9	Therese A. Tully	Payroll Check	1,419.38
Dir.Deposit	Feb 9	Catherine Fredericksen	Payroll Check	439.76
Dir.Deposit	Feb 9	Rosalind Luburich	Payroll Check	623.92
Dir.Deposit	Feb 9	Wieslawa Tytko	Payroll Check	1,552.45
Dir.Deposit	Feb 9	Dagmar Rutzen	Payroll Check	166.05
Wire	Feb 16	Paychex ESR & FSA	Time Attendance Fee	564.95
55659	Feb 20	US Postmaster	Spring 18, Mainely News	8,771.90
Wire	Feb 23	Federal Electronic Payroll System	Federal Taxes	13,596.66
Wire	Feb 23	Illinois Department Of Revenue	State Taxes	2,620.69
S/C	Feb 23	Paychex	Service Fee	329.55
3252	Feb 23	Susan Moylan Krey	Payroll Check	641.11
3253	Feb 23	Baharis T. Ganas	Payroll Check	903.32
3254	Feb 23	David Gnutek	Payroll Check	1,682.26
Dir.Deposit	Feb 23	David Gnutek	Payroll Check	100.00
Dir.Deposit	Feb 23	Laura J. Morask	Payroll Check	795.07
Dir.Deposit	Feb 23	Peter W. Gialamas	Payroll Check	384.02
Dir.Deposit	Feb 23	Carl F. Brzozowski	Payroll Check	343.60
Dir.Deposit	Feb 23	Dayna E. Berman	Payroll Check	2,761.52

Dir.Deposit	Feb 23	Denise M. Jajko	Payroll Check	1,725.30
Dir.Deposit	Feb 23	Doriene K. Prorak	Payroll Check	1,413.43
Dir.Deposit	Feb 23	Jessica M. Fox	Payroll Check	827.66
Dir.Deposit	Feb 23	Jonathon W. Kaehn	Payroll Check	453.12
Dir.Deposit	Feb 23	Marty Cook	Payroll Check	622.12
Dir.Deposit	Feb 23	Michael A. Samaan	Payroll Check	1,703.73
Dir.Deposit	Feb 23	Nicholas W. Kanehl	Payroll Check	855.69
Dir.Deposit	Feb 23	Rebecca A. Behrens	Payroll Check	287.06
Dir.Deposit	Feb 23	Robert M. Carrozza	Payroll Check	142.52
Dir.Deposit	Feb 23	Sophia R. Nyanue	Payroll Check	145.00
Dir.Deposit	Feb 23	Tracy D. Cummings	Payroll Check	1,058.07
Dir.Deposit	Feb 23	Valerian Kitty	Payroll Check	42.55
Dir.Deposit	Feb 23	Victoria K. Rizzo	Payroll Check	1,571.03
Dir.Deposit	Feb 23	Debra A. Babich	Payroll Check	1,394.23
Dir.Deposit	Feb 23	Elizabeth J. Coy	Payroll Check	1,341.81
Dir.Deposit	Feb 23	Faris E. Dababneh	Payroll Check	998.68
Dir.Deposit	Feb 23	Mary Dolores Phillips	Payroll Check	666.82
Dir.Deposit	Feb 23	Anne M. Kolpak-Camarano	Payroll Check	1,201.47
Dir.Deposit	Feb 23	Anna E. Lydka	Payroll Check	1,459.91
Dir.Deposit	Feb 23	Austin S. Kelso	Payroll Check	1,005.95
Dir.Deposit	Feb 23	Naomi J. Bowman	Payroll Check	1,006.93
Dir.Deposit	Feb 23	Oksana T. Bukaczyk	Payroll Check	1,055.38
Dir.Deposit	Feb 23	Richard D. Lyon	Payroll Check	2,188.40
Dir.Deposit	Feb 23	Robert T. Barder	Payroll Check	249.81
Dir.Deposit	Feb 23	Yessenia Cornejo	Payroll Check	1,318.45
Dir.Deposit	Feb 23	Debra A. O'Brien	Payroll Check	849.57
Dir.Deposit	Feb 23	Marie C. Dachniwsky	Payroll Check	1,395.49
Dir.Deposit	Feb 23	Monika Jaroszewicz	Payroll Check	1,266.84
Dir.Deposit	Feb 23	Therese A. Tully	Payroll Check	1,419.38
Dir.Deposit	Feb 23	Annette Galante	Payroll Check	939.03
Dir.Deposit	Feb 23	Catherine Fredericksen	Payroll Check	467.45
Dir.Deposit	Feb 23	Rosalind Luburich	Payroll Check	540.26
Dir.Deposit	Feb 23	Wieslawa Tytko	Payroll Check	1,552.45
Dir.Deposit	Feb 23	Dagmar Rutzen	Payroll Check	200.46
55660	Feb 27	Metro Federal Credit Union	Recovery Connection Meeting	3,006.09
55661V	Feb 27	VOID	Void	-
55662	Feb 27	Metro Federal Credit Union	Meetings/Materials/Programs	573.21
55663	Feb 27	Metro Federal Credit Union	Operating Supplies/Vehicle Exp.	201.30
55664	Feb 27	Metro Federal Credit Union	Vehicle Expense / Fuel	54.82
55665	Feb 27	Metro Federal Credit Union	Office Supplies/Telecommun.	1,718.83

55666	Feb 27	303 Taxi & Flash Cab	3 Mainleine Coupons	15.00
55667	Feb 27	Access One, Inc.	Telecommunications	125.41
55668	Feb 27	American Charge Service	8 Mainelines Coupons	40.00
55669	Feb 27	Anderson Pest Solutions	February 2018 Pest Management	192.10
55670	Feb 27	Aqua Illinois, Inc.	Utilities - Water Service	133.49
55671	Feb 27	Republic SVC #551	Waste Pickup Service	235.54
55672	Feb 27	Avenues to Independence	Grant Payment 11 and 12	8,200.00
55673	Feb 27	Barton Marketing Group	Jan. 2018 Retainer/Public Info Serv	3,541.00
55674	Feb 27	Nami-CCNS	Grant Payment 12	1,050.00
55675	Feb 27	Bishop Plumbing, Inc.	Toilet Repair	691.25
55676	Feb 27	Sue Blomerg, MA, LCPC	Dual Solutions Program Sessions	780.00
55677	Feb 27	Brickton Art Center	Art in the Town Program	900.00
55678	Feb 27	Anne Kolpak-Camarano	Reimbursement	33.62
55679	Feb 27	Northwest Compass, Inc.	Grant Payment 4	1,800.00
55680	Feb 27	Center for Enriched Living	Grant Payment 2	1,000.00
55681	Feb 27	Center of Concern	Grant Payment 12	2,916.66
55682	Feb 27	Children's Advocacy Center	Grant Payment 4	800.00
55683	Feb 27	Comcast Business	Phone Service	1,628.60
55684	Feb 27	Comcast	Internet and FAX Service	739.24
55685	Feb 27	Comcast Cable	Internet and Phone Service /OEM	482.90
55686	Feb 27	Comed	OEM Electricity Service	240.23
55687	Feb 27	Cook County Sheriff's	January Hire Back	3,600.00
55688	Feb 27	Elizabeth J. Coy	Reimbursement/ Mileage	33.94
55689	Feb 27	Crossfit-88	Weekend Fitness Programming	1,200.00
55690	Feb 27	Deluxe Business Forms Sup	Checks for General Town Fund	397.41
55691	Feb 27	Dependable Fire Equipment, Inc.	Fire Extinguisher Inspection	235.50
55692	Feb 27	Office Equipment Leasing Co.	Print Management	2,075.16
55693	Feb 27	Direct Energy Business	Utilities - Electric Service	3,263.83
55694	Feb 27	Dish	Utilities - Cable TV Service	55.02
55695	Feb 27	Dowd Dowd & Mertes Ltd.	Legal Services	4,027.00
55696	Feb 27	Pete Feyerherd	AIMS System/ Cook County Data	550.00
55697	Feb 27	Fish	Grant Payment 4	1,375.00
55698	Feb 27	Garvey's Office Products	Office Supplies	1,872.38
55699V	Feb 27	VOID	Void	-
55700	Feb 27	Glenkirk/Keystone Foundation	Grant Payment 4	900.00
55701	Feb 27	Graphic Solutions, Inc.	Printing -Publishing	775.00
55702	Feb 27	IL Twp Trustees Assoc.	2018 Trustees Div.Member Dues	30.00
55703	Feb 27	The Josselyn Center	Grant Payments 11 and 12	18,666.70
55704	Feb 27	Journal & Topics Newspapers	Printing -Publishing Legal Notice	128.66
55705	Feb 27	Kate Kapolnek Create LLC	Graphic Design Flyer	90.00

55706	Feb 27	Kim Weber Yoga	Feb. Mindful Yoga	360.00
55707	Feb 27	Leyden Family Service	Grant Payment 11 and 12	10,000.00
55708	Feb 27	Life Span	Grant Payments 9, 10-12	2,400.00
55709	Feb 27	Richard Lyon	Reimbursement / Mileage	49.07
55710	Feb 27	Maine Township Highway Dept	Reimbursement / Fuel Usage	239.25
55711	Feb 27	Maryville Academy(dba) Family	Grant Payment 4	2,000.00
55712	Feb 27	Miracle House, Inc.	Full Page Ad / Tickets	460.00
55713	Feb 27	Morton Grove Chamber of Comm	2018 Membership Dues	150.00
55714	Feb 27	Susan Moylan Krey	Reimbursement/Supplies/Mileage	52.52
55715	Feb 27	Niles Flash Cab	101 Mainelines Vouchers	960.00
55716	Feb 27	North Shore Senior Center	Grant Payment 2	750.00
55717	Feb 27	Nicor Gas	Utilities - Heat	1,134.97
55718	Feb 27	Nicor Gas	Utilities - Heat at OEM Facility	548.73
55719	Feb 27	Northwest Casa	Grant Payment 2	1,000.00
55720	Feb 27	NW Suburban Day Care Ctr	Grant Payment 12	3,500.00
55721	Feb 27	Older Adult Services	Grant Payment 4	1,375.00
55722	Feb 27	PR Chamber of Commerce	Night Of the Stars Program AD	100.00
55723	Feb 27	Park Ridge Dispatch, Inc.	6 Mainelines Vouchers	30.00
55724	Feb 27	Peer Services, Inc.	Grant Payment 4	1,900.00
55725	Feb 27	Pitney Bowes Purchase Power	Passport Postage	1,265.00
55726	Feb 27	Presstech, Inc.	Mainstreamers Newsletter	890.00
55727	Feb 27	Proforma	Mainstreamers Special Programs	2,567.03
55728	Feb 27	Quinn Print, Inc.	Printing - Publishing	813.13
55729	Feb 27	Resources for Comm Living	Grant Payment 4	1,000.00
55730	Feb 27	Ruben Digital Media, LLC	Recovery Connection Event Flyers	450.00
55731	Feb 27	Search, Inc.	Grant Payment 2	1,000.00
55732	Feb 27	Security Benefit		1,380.00
55733	Feb 27	Sunrise Grill & Catering, Inc.	Friday Night Meeting Food	290.00
55734	Feb 27	Surma, Carla	Create new MT Website	3,817.00
55735	Feb 27	Tom Vaughn-Chapter 13 Trustee	Wage Garnishment	322.00
55736	Feb 27	Verizon Wireless-Admin	Telecommunications	167.15
55737	Feb 27	Warehouse Direct	Computer Tech Support	2,725.00
55738V	Feb 27	VOID	Void	-
55739	Feb 27	Wilmot	Recovery Connection Ski Trip	1,425.00
55740	Feb 27	Wings	Grant Payment 4	1,125.00
55741	Feb 27	Susan K. Sweeney	Reimbursement	28.96
55742	Mar 1	The Lincoln National	Vol Life Insurance	146.53
55743	Mar 1	Aflac	Aflac	126.26
55744	Mar 1	Blue Cross Blue Shield	Health Insurance	65,524.13
55745	Mar 1	Nat'l Assoc. Of Town Watch	2018 Annual Dues	35.00

55746	Mar 1	NCPERS Group Life Ins.	IMRF Voluntary Life Insurance	112.00
55747	Mar 1	The Lincoln National	Life Insurance	417.00
55748	Mar 1	VOID	VOID	-
55749	Mar 1	Township Clerks Of Illinois	2018 Memebership Dues	30.00
55750	Mar 1	United States Postal Serv	Postage for Meter	3,000.00
55751	Mar 1	Vision Service Plan (IL)	VSP Vol Vision Insurance	115.98
				<u>\$ 399,708.27</u>

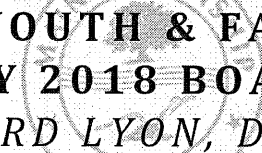
We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of January 26, 2018 and February 9, 2018 and February 23, 2018 and General Town Fund Checks #55657 through Check #55751 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 27TH DAY OF FEBRUARY 2018.

Supervisor

Clerk

Trustees



MAINESTAY YOUTH & FAMILY SERVICES
FEBRUARY 2018 BOARD REPORT
RICHARD LYON, DIRECTOR

PSYCHIATRIC SERVICES

Starting on April 4, 2018—exactly three years after Maine Center abruptly closed—we will be expanding our psychiatric services to include children and adolescents, a service that Maine Center had to eliminate back in 2010 due to lack of provider availability. This will provide an excellent benefit to our residents since there are extremely limited options for affordable psychiatric care for youth.

We are currently working with a total of 75 psychiatric clients. A Business Associate Agreement with The Josselyn Center has been approved by Attorney Dan Dowd that will allow us to access Josselyn's electronic patient records in order to provide greater patient care coordination and efficiency while maintaining HIPAA compliance. Our clinical team is now in the process of being trained on using the system by our Assistant Director, Anna Lydka, who has experience using the same electronic records system from a prior job. Anna has been an invaluable factor in the successful execution of our psychiatric services, a program where many details must be accomplished in a timely manner and where keen clinical judgement is necessary when working with complex and, at times, high-risk cases. Over the next 6-12 months, Anna will be working with our clinical team to transition all active psychiatric client records to Josselyn's electronic system. This will be time-consuming and require significant work up front, but once complete, it will reduce future required clinician documentation time by at least 50%.

AGENCY DAY – MAY 4

Our 36th annual Maine Township Agency Day will be held on Friday, May 4 at Manzo's Banquets in Des Plaines from 9 am – 1 pm. Our speaker this year will be Mark Sanders, an international speaker, trainer, and consultant in the behavioral health field whose work has reached thousands throughout the United States, Europe, Canada, and the Caribbean and British Islands. He will present on how organizations can prepare for expected changes that will impact the future of the non-profit and behavioral health fields. As always, there will be multiple opportunities for networking among agencies and organizations with the intent of better serving the residents of Maine Township. I am pleased to report that Chicago Behavioral Hospital and Des Plaines Community Foundation have each generously donated \$500 to sponsor this event.

FEATURED STORY OF THE MONTH

A high school student was referred to us for counseling after he had answered "yes" to a school suicide screening question. He was having a difficult time coping with feelings of sadness and anger in his life, and there had also been a lot of conflict in his interactions with his parents at home. He came in for three counseling sessions before the winter holidays, identifying good strategies to return to the positive, energetic person he remembered being just a couple of years previously. At the time of these sessions, he indicated he had not been having any thoughts about self-harm or suicide. Due to the holiday break, the next appointment was planned for January.

On New Year's Eve, the client emailed his therapist saying that, after an extremely difficult week, he was having active thoughts about suicide and that he didn't think he could "take it anymore." Upon receiving the message, the therapist immediately called me to consult on appropriate next steps. I obtained the phone number and the therapist called and spoke with the young man as well as his parents, and coordinated his transportation to a local hospital for care. The client was admitted and spent several days receiving treatment. One of the helpful realizations he had at the hospital, he said, was learning through group therapy sessions that he was not alone in the world with some of the thoughts and feelings he had been experiencing.

Upon discharge from the hospital, he came several more times for counseling at MaineStay. Among other accomplishments, he was able to identify key aspects of a personal safety plan, plan out participation in activities that he believed would restore the sense of vitality that had been missing from his life, and realize that his parents and he had been involved in an unhealthy pattern in which he was not being open in conversation with them and they were not listening to him in a supportive way.

After those productive sessions, the client expressed confidence in many things learned at the hospital and at MaineStay, and decided, with his parents, to conclude therapy. He expressed optimism about his future and about the people and principles to which he wanted to remain dedicated. During their last session, his therapist offered him a small, parting gift—a choice between a well-known book of non-fiction about finding meaning in life, and a novel in which the main character (a young man around the same age as the client) is depicted as discovering his unique purpose in life. The client deliberated carefully for several moments before choosing the novel, and seemed excited to start reading. I am grateful for the quick response from our therapist that potentially saved this client's life, and trust that with the additional knowledge and resources acquired through treatment, this young man has a bright future ahead of him.

COMMUNITY EDUCATION SEMINARS/PROFESSIONAL DEVELOPMENT WORKSHOPS

On January 19, we hosted our annual day-long professional development workshop at Oakton Community College entitled *Using Developmental Psychology in Psychotherapy* with Dr. Michael Maniacci, a licensed clinical psychologist and internationally published author. There were 239 people in attendance. We held a food drive at this event to help support the Maine Township food pantry.

On February 6, we hosted a community education seminar entitled *Domestic and Teen Dating Violence: What Are the Signs and How to Help* in partnership with LifeSpan and had 66 people in attendance. We collected toiletries and other household items during the event to donate to LifeSpan clients in need.

On March 16 from 9-11 am, we will host our next professional development workshop entitled *Mandated Reporting and Beyond: Understanding the Role of a Mandated Reporter and What Happens After That Call Is Made*. Attendees will learn what is expected of a mandated reporter, the basics of reporting and navigating the Child Abuse Hotline, along with the rights and responsibilities of reporting. Participants will also learn what happens once the call is made including possible avenues the call may take, the process of investigation, and potential outcomes for a family.

COUNSELING

MaineStay had 9 new counseling intakes in January. We had 97 ongoing cases and have a total of 106 cases in our affordable strength-based counseling program. Thanks in part to some of the changes implemented over the past few months, our waiting list has been reduced to 5 clients.

INTERNSHIP INTERVIEWS

After a thorough screening and interview process, we have selected two master's level graduate students who will begin their tenure as intern therapists with us in August 2018 after our current intern therapists have graduated. Thanks to the excellent reputation MaineStay has developed with local graduate schools, we continue to attract high-caliber students who provide excellent service to our residents.

MAINESTAY E-NEWSLETTER

As a way to share news about MaineStay services with our community, we have sent out a periodic e-newsletter for the past 9 years. We now have over 3,000 subscribers. We will soon be expanding this cost-effective means of communicating with residents to include other departments as well and will allow residents to select what type of information they would like to receive from the Township when they sign up on our new website.

COMMUNITY INVOLVEMENT

During January, Anne attended the MCYAF Coalition meeting, presented about our Big Brothers Big Sisters mentoring program to the Kiwanis Club, and had a meeting at Lincoln Middle School due to their interest in our Future Leaders peer mentoring program.

MaineStay FY 2017-2018 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
CONTACT HOURS													
Therapy	261	239	254	237	103	135	131	160	176	148	214		2055
Psychiatric	24	19	36	33	35	41	19	28	26	24	30		314
Groups	44	23	46	60	6	6	15	46	18	4	23		290
Non-Clinical Programs	387	655	909	1303	1023	155	327	356	670	133	1619		7536
Grand Total	716	935	1245	1633	1166	337	491	589	889	309	1885		10195
THERAPY													
New Cases	29	16	20	13	5	13	9	17	22	13	9		166
Ongoing Cases	120	126	122	120	107	99	104	96	98	102	97		1191
Total Cases	149	142	142	133	112	112	113	113	120	115	106		1357
Total Individuals	477	455	465	442	366	360	370	371	377	363	341		4387
PSYCHIATRIC SERVICES													
New Clients	8	1	17	5	8	9	3	5	6	5	6		73
Ongoing Clients	67	75	42	59	64	72	81	57	62	68	69		716
Total Clients	75	76	59	64	72	81	84	62	68	69	75		785
COMMUNITY EDUCATION													
Professional Workshops	1		1	1			1	1			1		6
General Seminars		1				1			1				3
Attendees	61	56	83	74		55	65	69	72		239		774
MAINETRAC													
Referrals	3	2	2	2	3	0	2	4	3	3	4		28
Ongoing Cases	2	3	2	2	1	0	0	2	0	0	0		12
Completed Cases	2	2	3	0	1	0	0	2	6	2	3		21
Community Service Hours	45	40	55	45	50	0	45	30	55	60	70		495
PEER JURY													
New Cases	2	3	4			2	1	9	2	7			30
High School Jurors	9	9	9			9	9	9	14	14			82
Ongoing Cases	0	2	1			3	2	2	1	1			12
Completed Cases	0	1	2			1	0	1	8	3			16
Community Service Hours	1	70	75			75	45	161	143	165			735

MaineStay FY 2017-2018 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
MENTORING													
Youth Participants - session 1	10	10	10	10	8	8	15	15	16	16	16		134
Adult Mentors - session 1	10	10	10	10	8	8	15	15	16	16	16		134
Youth Participants - session 2	8	8	8	8	8	8							48
Adult Mentors - session 2	8	8	8	8	8	8							48
FUTURE LEADERS													
Youth Participants	14	14	14				15	15	15	15	15		117
High School Mentors	8	8	8				7	7	9	9	9		65
ART IN THE TOWN													
Youth Participants	21	21	21				18	18	18		15		132
SUMMER CAMP													
Youth Participants				20	20								40
STUDENT GOVERNMENT DAY													
Youth Participants		27		37					44				108
Agency Representatives		8		3					10				21
FISH													
Incoming Calls	61	55	52	49	52	33	42	45	39	47	45		520
Total Calls	154	119	107	128	111	57	85	82	74	86	84		1087
Riders Served	18	19	17	17	13	16	13	15	15	14	13		170
Rides (one way)	113	70	80	84	60	54	70	75	65	68	66		805
Volunteers	16	13	17	17	13	13	11	12	14	12	10		148

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY
MONTHLY STATISTICAL REPORT**

**To: Laura Morask
Maine Township Supervisor**

**From: Carol Langan
Director- Food Pantry**

Re: Report of Services Rendered during the Month of January 2018

I.	Maine Township Emergency Food Pantry Distribution	158
	a. Family Boxes of Food Distributed	
	1. Adults Receiving	<u>234</u>
	2. Children Receiving	38
	b. Emergency Family Boxes of Food Distributed	<u>6</u>
	1. Adults Receiving	<u>12</u>
	2. Children Receiving	<u>1</u>
		<u>TOTAL 164 Boxes</u>
II.	Cash Donations and Amounts Received	
	Resident Donations	\$264.00
	Business Donations	\$1676.00
III.	Food Collections Received During Calendar Month	

MAINSTREAMERS HIGHLIGHTS

January 2018

Marie Dachniwsky, Director

TRAVEL FIESTA - Joe Conroy, President of American Classic Tours gave a wonderful presentation about the upcoming extended trips that we are offering. He went through all the detail of every trip so the MaineStreamers can make informed choices about which ones they would like to participate in. This year we are offering several exciting destinations, including the Kentucky bluegrass & the new Noah's Ark, the Lilac Festival on Mackinac Island, the Holland Tulip Festival in Michigan, Royal Canadian Theater, and more. There were "new" MaineStreamers as well as returning travelers in attendance. We offer this program 2-3 times a year to market our Extended Trip Program.

ADVISORY COUNCIL MEETING – The Advisory Council consists of 17 MaineStreamers that assist the staff in making decisions regarding future programs and trips. They are encouraged to bring ideas and share them at the meetings. We have four scheduled meetings throughout the year. Each member has a 2 year term so we continually invite new MaineStreamers with fresh ideas. An added benefit to having these members participate in this council is that they take pride in serving and actively market the MaineStreamer program to their friends and neighbors. In January we welcomed 8 new members to be a part of our Advisory Council.

MEDICARE OVERVIEW PROGRAM – On January 18th, Megan Conway, trained Senior Health Insurance (SHIP) Counselor, along with John Ulrey, Maine Township's, Senior & Disability & Information Specialist, presented a Medicare Overview Program. It was helpful to new Medicare Members, showed them how to review their Medicare summary notices and went over basic information on what Medicare covers. We also had time for questions and answers following the presentation.

DAY TRIPS – In the month of January we had two wonderful day trips that included "Phantom" at the Fireside Theater in Fort Atkinson, WI and "Joseph and the Amazing Technicolor Dreamcoat", at the Drury Lane, Oakbrook Theatre.

JANUARY 2018

Program	# Participants	Year to Date	Income	Expenses	Total
Advisory Council Meeting*	13	88		\$57.27	(\$57.27)
Bingo	25	668	\$120.00	\$278.06	(\$158.06)
Blood Pressure	20	371			
Book Review		114			
Senior Aerobics		189			
Computer Workshop	10	122	\$105.00	\$150.00	(\$45.00)
Day Trips	92	2465	\$7,511.00	\$7,243.41	\$267.59
Day at the Races	36	268	\$216.00	\$210.00	\$6.00
Driver's Safety Course*		30			
Informative and Health Lectures*	29	336			
Twilight Dinner Outing*		233			
Fishing Events		96			
Flu Shots*					
Matter of Balance Class**		27			
Annual Senior Expo*		1900			
Long Distance Trips	37	236	\$1,249.60	\$24.00	\$1,225.60
Luncheons/New Years' Eve Party		1860			
Men's Breakfast Club	9	75	\$76.00	\$111.23	(\$35.23)
Women's Breakfast Club*		53			
90 Plus Party*		242			
Movie	61	572	\$116.00	\$23.25	\$92.75
Newcomers Presentation*		58			
Pinochle Tournament/Social Pinochle	28	303	\$157.50	\$186.67	(\$29.17)
Rules of the Road Class		61			
Senior Mailing	24	361		\$24.94	(\$24.94)
Yoga**		117			
Zumba Gold**		106			
Zumba Gold Toning**		53			
TOTAL	914	10607	\$9,551.10	\$ 8,308.83	\$1,242.27
New Members -36	Average age: 69	3824			

Please note: * Participants denotes the program or class was not offered this month. **Denotes the class is in mid-session.



Office of Emergency Management
Dagmar Rutzen, Director
February 2018

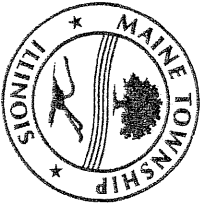
We survived snowfall for nine consecutive days and below normal temperatures as well. All offices at Town Hall were closed on Feb. 9th due to the extreme weather forecast. Notices were put on the doors as well as a new radio message was put on the radio informing our residents of this closure. Hopefully everyone stayed safe while the snow was blanketing our area.

With the warming temperatures that we recently had the snow mountains have almost disappeared. Unfortunately, the ground below the surface is still frozen and is not able to soak up all the melted snow and the rain. We are closely monitoring the level of the Des Plaines River. According to the Advanced Hydrologic Prediction Center we should experience only some minor flooding in some of our area.

Last month at our monthly meeting we worked on a team building activity. The members had a limited time period to work together in groups with limited materials to complete a very specific task. They did an awesome job and were able to complete the activity within the time limit. They then used that team building skill and made a plan to assemble a couple of industrial strength clothes racks. Our old ones were not so sturdy and have collapsed.

Each month I do attend the Northern Illinois Emergency Management Consortium (NIEMC) where emergency managers from the surrounding areas meet and share information. It is a way to keep current and learn how other communities are dealing with some of the same problems.

Respectfully submitted,
Dagmar Rutzen



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2018

Month	Voter Registr.	Vehicle Stickers	Handic. Cards	Hunt & Fish License	RTA Passes	Passport Applications	Neighbor to Neighbor	Garbage Stickers	Mainlines Tickets	TOTAL
January	1	174	3	0	32	422	0	15	110	757
February	2	148	5	0	35	407	0	33	42	672
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
TOTAL	5	11,966	24	120	310	3,836	77	1,504	1,568	19,510

* The numbers in the second row indicate services provided in the year 2017

Supervisor
 Laura J. Morask
 Clerk
 Peter Gialamas
 Assessor
 Susan Moylan Key
 Highway Commissioner
 Walter Kazmierczak
 Trustees
 Kimberly Jones
 David A. Carrabotta, Esq.
 Claire R. Mckenzie
 Susan Kelly Sweeney
 General Offices
 1700 Ballard Road
 Park Ridge, Illinois 60068
 847-297-2510
 847-297-1335 Fax
 Highway Department
 1401 Redeker Road
 Des Plaines, Illinois 60016
 847-297-5225
 847-297-8723 Fax



Supervisor
Laura J. Morask

Clerk
Peter Gialamas

Assessor
Susan Moylan Krey

Highway Commissioner
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GENERAL ASSISTANCE STATISTICS JANUARY, 2018

GENERAL ASSISTANCE PROGRAM:

The General Assistance Department's caseload for the month of January, 2018 was thirty- one (31) cases. Total number of individuals receiving benefits are thirty-one (31) persons.

Approximately 50% of the Maine Township General Assistance Clients are pending Social Security Disability Benefits. This process could take two to three years depending on the severity of each case. Our department encourages the clients to follow the advice of their medical doctors, mental health therapist and/or psychiatrists.

SENIOR AND DISABILITY INFORMATION AND ASSISTANCE:

For the CEDA/LIHEAP program beginning in December any resident who meets the financial guidelines may currently apply for Energy Assistance. To date almost 900 resident families have applied for this program, which provides a onetime credit on their utility bills for Nicor Gas and Com Edison. We have been informed that applications will continue until CEDA runs out of money or May 31, 2018.

BENEFIT ACCESS PROGRAM:

The General Assistance Department continues to process the State of Illinois Benefit Access Program applications with the assistance of the Clerk and Assessor departments. They refer residents that might be eligible for this state program to our department. Currently this program provides very limited benefits; which include the ability to receive a reduced fee for the vehicle license plate renewal stickers, and/or have access to the reduced or free bus pass depending upon the

resident's income from the previous calendar year. January, 2018 is the beginning of a new filing year.

Other state/federal programs processed through our department include:

- QMB (Application for Payment of Medicare Premiums, Deductibles and Coinsurance).
- Medicare D -Special Help Program through the Social Security Administration.

MAINELINES:

MaineLines is the transportation program sponsored by Maine Township. This is a 24-hour, Door – to – Door taxicab voucher transportation program for low-income disabled residents. Maine Township subsidizes the cost of taxicab transportation in and around the Township. Residents who meet the financial guidelines may go anywhere, providing the trip BEGINS or ENDS in Maine Township. To purchase a \$5.00 taxicab voucher, a resident only pays \$1.00. Only one voucher may be used per taxi cab ride.

We continue to offer a special discount to our MaineLines riders. For every 5 ticket vouchers purchased, the township will provide a free voucher worth a \$5.00 credit towards the charge of the taxi cab ride. All ticket vouchers purchased are final sales.

Financial guidelines used for this program are the same as those used for the Benefit Access Program. Thus, in order to qualify a family's annual income can no exceed the following:

Household of one (1)	\$27,610
Household of two (2)	\$36,635
Household of three (3)	\$45,657

PUBLIC AID ADVOCACY:

The General Assistance department continues to assist our community with Medicaid (public aid) applications for benefits, which include SNAP (Food Stamps), MANG (Medical Assistance No Grant), and CASH benefits. Many of the Maine Township residents who receive these benefits are the Aged and often unable to travel to the local Public Aid Office. They need the additional advocacy that this office provides.

Two Illinois Department of Human Services (public aid) offices have been established to assist our residents. They are:

- **NORTHERN DISTRICT OFFICE – 8100 N. Lincoln Avenue, Skokie, Ill 60076** located at the north-east corner of Oakton and Lincoln. They serve the Maine Township residents that reside EAST of I-94.
- **NORTH SUBURBAN DISTRICT OFFICE –** located at 3501 Algonquin Road, 4th floor, Rolling Meadows, Il 60008; serves the Maine Township resident population WEST of I-94.

ACCESS TO CARE:

The General Assistance Department also acts as an intake site for this low-income and limited medical program. Access to Care's financial guidelines are at 300% of the federal poverty standards currently being used. This program only assists those residents who **ARE NOT** eligible for Medicare or Medicaid.

The program provides physician services at reduced fees. If needed it also provides access to lab testing, x-rays and prescriptions also at reduced costs. Access to Care, under the Affordable Care Act may also be used by families with HIGH DEDUCTIBLES or NEW

IMMIGRANTS THAT HAVE NOT meet the 5-year status requirement needed to apply for the Medicaid program.

All General Assistance clients are also required to apply for the extended Medicaid Program. The financial guidelines utilized for the Access to Care Program are the same as those currently being used by the Maine Township Food Pantry, and the Reilly-Bialczak Scholarship programs.

COAST2COAST RX:

This program continues to provide enormous savings to our residents. Maine Township received a royalty payment that totaled \$291. Monetary savings this month of 70.73% of the retail costs were passed down to residents who utilized the program.

MEETINGS/TRAININGS, WORKSHOPS AND/PROGRAMS ATTENDED BY THE GENERAL ASSISTANCE STAFF:

Marsha Warnick
Director of General Assistance

STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
January, 2018
(month and year)

I. General Assistance Cases

1. Cases Opened	<u>1</u>
2. Ongoing Cases	<u>30</u>
3. Pending Cases	<u>3</u>
4. Cases Closed	<u>1</u>
5. Total Active Cases	<u>31</u>
6. Total individuals receiving General Assistance	<u>31</u>

II. General Assistance Case Members are generated from the following areas:

1. City of Des Plaines	<u>15</u>
2. City of Park Ridge	<u>5</u>
3. Village of Glenview	<u>0</u>
4. Village of Niles	<u>2</u>
5. Village of Morton Grove	<u>0</u>
6. Village of Rosemont	<u>0</u>
7. Unincorporated Area	<u>9</u>

III. General Assistance active cases for this month may be categorized in the following manner:

1. Able to work (this includes cases temporarily disabled, over 60 yrs. or caregiver status)	<u>15</u>
2. Emergency General Assistance awaiting TANF (Temporary Aid to Needy Families)	<u>0</u>
3. Pending Social Security Disability (SSDI/SSI) Claims	<u>15</u>
4. Emergency Rent Assistance	<u>1</u>

IV. Presenting Problem at Intake (New Cases)

1. Loss of employment	<u>1</u>
2. Divorce, separation or death of wage earner	<u>0</u>
3. Non-receipt of support from responsible adult	<u>0</u>
4. Loss of benefits from other welfare programs	<u>0</u>
5. Transferred into the area from other Townships	<u>0</u>
6. Emergency, crisis assistance (one time only)	<u>0</u>
7. Other – Reduced hours at work	<u>0</u>

V.	Reason for Cancellation		
	1. Obtained employment		<u>1</u>
	2. Returned to former employment		<u>0</u>
	3. Return of wage earner to home		<u>0</u>
	4. Receipt of support from responsible relative		<u>0</u>
	5. Receipt of benefits from other welfare programs		<u>0</u>
	6. Moved out of area		<u>0</u>
	7. No further contact with client		<u>0</u>
	8. Non-cooperation with agency policy		<u>0</u>
	9. Emergency Assistance		<u>0</u>
VI.	Public Aid Advocacy		<u>206</u>
	1. QMB – Qualified Medical Beneficiary Program		<u>3</u>
	2. General Advocacy		<u>203</u>
	3. Nursing Home Placement Program		<u>0</u>
	4. Telephone Bill Reduction		<u>0</u>
VII.	Suburban Primary Access to Care Intake Interview Applications		<u>4</u>
VIII.	Senior Information and Assistance		
	1. Energy Assistance/Weatherization and Hardship		<u>112</u>
	2. Benefit Access Applications completed		<u>128</u>
	3. Section 8 Assistance to Seniors or Application Assistance		<u>1</u>
	4. Medicare RX Card		<u>6</u>
	5. VA Services		<u>0</u>
IX.	Senior Health Insurance Program (S.H.I.P.)		<u>5</u>
X.	Immigration and Naturalization Service Advocacy Naturalization Application Assistance		<u>0</u>
XI.	MaineLines	Monthly	Total
	a. New Applications Accepted	<u>0</u>	<u>0</u>
	b. Amount of Tickets Sold	<u>\$30.00</u>	<u>\$1,078.00</u>

MAINE TOWNSHIP GENERAL ASSISTANCE MONTHLY STATISTICS

MONTH	PENDING	NEW	ONGOING	ACTIVE CASES	CLOSED	EA CASES	OFFICE INTERVIEWS	FOOD PANTRY CLIENT/FAMILY VISITS	TOTAL *NUMBER OF OFFICE INTERVIEWS/ CLIENT VISITS
		(A)	(B)	A+B			(C)	(D)	C+D
2016-2017									
MARCH'16	1	4	32	36	2	2	348	185	533
APRIL'16	1	2	31	33	4	2	287	181	468
MAY'16	0	1	32	33	1	0	328	176	504
JUNE'16	0	1	31	32	2	0	278	188	466
JULY'16	1	1	31	32	2	0	180	162	342
AUG'16	0	2	30	32	3	0	337	178	515
SEPT,16	1	3	33	36	3	1	753	187	940
OCT'16	2	4	36	40	4	0	580	189	769
NOV'16	1	6	27	33	4	1	524	198	722
DEC'16	2	1	32	33	2	1	556	250	806
JAN'17	1	5	28	33	3	2	548	214	762
FEB'17	2	2	32	34	3	2	436	169	605
TOTAL	12	32	375	407	33	11	5155	2277	7432
2017-2018									
MARCH'17	4	2	33	35	2	2	325	220	545
APRIL'17	3	2	31	33	3	1	304	191	495
MAY'17	1	5	31	36	3	2	298	159	457
JUNE'17	3	1	31	32	3	1	285	147	432
JULY'17	0	2	30	32	3	3	235	152	387
AUG'17	4	1	30	31	3	3	292	156	448
SEPT,17	0	4	32	36	2	1	250	143	393
OCT'17	3	1	34	35	2	2	637	168	805
NOV'17	1	3	34	37	3	0	565	194	759
DEC'17	0	1	29	30	2	0	440	222	662
JAN'18	3	1	30	31	1	1	489	164	653
FEB'18									
TOTAL	22	23	345	368	27	16	4120	1916	6036
*Including Senior, Disabled & Veterans Advocacy Interviews, along with General Assistance interviews									
**Includes Food Pantry Clients/Families									
***Including client appointments for LIHEAP (Low Income Home Energy Program)									

MAINE TOWNSHIP GENERAL ASSISTANCE

LAURA J. MORASK
TOWNSHIP SUPERVISOR

1700 BALLARD RD
PARK RIDGE, ILLINOIS 60068-1006
(847) 297-2510 FAX (847) 297-5914

MARSHAWARNICK
DIRECTOR OF GENERAL ASSISTANCE

DISABILITY AND SENIOR ADVOCATE SENIOR & DISABILITY INFORMATION SPECIALIST MONTHLY STATISTICAL REPORT

DATE: 2/14/18

TO: Marsha Warnick, Director of General Assistance
FROM: John Ulrey, Senior & Disability Information Specialist
Karen Cohen, Disabled Advocate

RE: Report of Services Rendered During the Month of January 2018.

I.	CLIENT INTERVIEWS (MONTHLY TOTAL)		<u>280</u>
	A. Access to Care Application Interviews	<u>0</u>	
	B. Benefit Access Application Interviews	<u>128</u>	
	C. Liheap Energy Assistance Applications		<u>82</u>
	(1.) LIHEAP APPLICATIONS	<u>57</u>	
	(2.) WEATHERIZATION APPLICATIONS	<u>0</u>	
	D. Medicare D Assistance Applications	<u>6</u>	
	E. Telephone Bill Reduction Applications	<u>4</u>	
	F. Section 8	<u>0</u>	
	G. Immigration Advocacy	<u>0</u>	
	H. SHIP (Senior Health Insurance Program Interviews	<u>15</u>	
	I. Public Aid/Medicare Advocacy Interviews		<u>70</u>
	(1.) QMB, SLIB, SPECIAL HELP	<u>3</u>	
	(2.) NURSING HOME PLACEMENT	<u>0</u>	
	(3.) GENERAL ADVOCACY	<u>67</u>	
II.	MAINELINES		
	A. New Applications Accepted	<u>0</u>	
	B. Monthly MaineLines Interviews	<u>2</u>	
	C. Total Clients Purchasing Tickets this Month	<u>2</u>	
	D. MaineLines tickets sold this Month	<u>50</u>	
	E. Total Monies Collected for Tickets Sold YEAR TO DATE (March 1-February 28)		<u>\$1,098</u>

Maine Township Code Enforcement Office

To: Elected Officials
From: Michael Samaan, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 2/21/18
Re: Monthly Report

This past month in Code Enforcement, a new pilot program has begun. On Saturday, February 3rd, I came into work for just a little over three hours. This marks the first time since I started this job where I came in on a weekend to patrol. In the past two years, I have had many phone calls come into my office to complain to me about how residents are not following our ordinances because they know the Township hours. Two big examples of this have to do with parking violations and residents who do projects that would require a permit. On the Saturday that I was out, five tickets were issued. Three of those tickets were catching residents who were in the middle of dumping garbage out onto the Township Right-of-Way, one was for a commercial vehicle illegally parked, and the other was for a resident leaving their garbage cans out on the Right-of-Way. The commercial vehicle is a perfect example of something that I wouldn't ordinarily catch because it would never be parked during Township business hours and this has been one the big complaints from the Township residents. For the time being, I am not coming out every weekend but starting off by doing it once a month.

This past month in Maine Township, we also have had two significant snowfalls that put our Township Snow Route ordinance in effect. On February 9th and 11th, I came into work in the very early hours of the morning to assist the Highway Department in getting vehicles removed to help them properly plow the streets. While out on these two mornings, 44 tickets were issued for being illegally parked in the Snow Routes. These vehicles were towed and the Highway Department was able to fully complete their routes and keep the streets safe for the residents. This past month a total of 57 tickets were issued and an additional 185 warnings went out as well. Other examples of the tickets issued were for illegally dumping the snow from private property onto the Township street, a safety violation for blocking the back walkway on Robin Dr with a stove, and leaving a vehicle parked in the same spot for longer then 72 hours. Examples of the 185 warnings issued were for garbage related offenses, illegal discharge of water onto the Township street, and property maintenance violations such as dismantled vehicles being parked in driveways making the neighborhood look unsightly.

February Tickets Issued: 57

February Warnings Issued: 185



Board Report for February 2018

Marty Cook

Friday Night Recovery Meeting Attendance:

- We continue to see strong support for our meeting via community based treatment referrals

January 19 th	50 Participants
January 26 th	46 Participants
February 2 nd	55 Participants
February 9 th	53 Participants
February 16 th	33 Participants

Monday Night Community Service, Holy Family Hospital:

- Eight (8) Recovery Connection volunteers spoke with 22 young adult patients in treatment at Holy Family Hospital.

Community Outreach:

- MTRC kicked off its sober volleyball league that takes place on Sunday afternoons from 3:00pm-6:00pm at Maine East High School. Running from 2/28-3/3, this continuous outing sees strong attendance numbers and receives an even greater feedback from community partners as well as parents.
- MTRC has implemented a therapeutic pre-meeting yoga session open to all of its Friday night meeting attendees. The Yoga session continues to see strong attendance:

January 19 th	13 Participants
January 26 th	16 Participants
February 2 nd	10 Participants

February 9 th	10 Participants
February 16 th	13 Participants

- MTRC's Dual Diagnosis program, in partnership with Chicago Behavior Hospital, has been revamped and is now being offered to its program participants:

January 18 th	10 Participants
January 25 th	16 Participants
February 1 st	11 Participants
February 8 th	13 Participants
February 15 th	12 Participants

- The Recovery Connection implemented new programming for its meeting participants, a Crossfit class that meets every Saturday morning in Park Ridge.

January 20 th	14 Participants
January 27 th	14 Participants
February 3 rd	15 Participants
February 10 th	10 Participants
February 17 th	12 Participants

- MTRC, in partnership with Maryville Academy, has begun to re-offer its program participants golf lessons at Maryville's campus in Des Plaines taught by Maryville staff member and PGA Pro Juan Esso:

January 17 th	10 Participants
January 24 th	15 Participants
January 31 st	19 Participants
February 7 th	12 Participants
February 14 th	11 Participants

Miscellaneous:

- MTRC Staff took three (3) calls from community parents in which we advised on our program as well as referred out psychiatric services
- Our weekly newsletter is sent to over 276 individuals currently in recovery.
- MTRC hosted and organized its second annual Ski-Trip to Wilmont Mountain. Twenty-three (23) of its weekly meeting participants gathered for a day of fellowship, skiing, and connectivity on the slopes.
- MTRC staff supported the Miracle House by sponsoring a table at their annual Gala on February 10th.
- Our phone list has now grown to 283 members so we can continue to give our newer members another tool to get in touch with those who are already solid in their sobriety.

RESOLUTION 2018 - 1

WHEREAS, Maine Township has until the end of the first fiscal quarter in which to adopt a final budget, and

WHEREAS, it is necessary to approve bills and make expenditures of funds within such first quarter prior to the time when the budget is adopted,

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Maine Township that until the final budget for the fiscal year 2018-2019 is adopted, the same items appropriated in the 2017-2018 fiscal year's budget shall apply to the present year's expenditures, and that the amount of such expenditures shall be limited by the amount of the appropriation for such items in the prior year's budget.

BE IT FURTHER RESOLVED that this action shall be in the nature of a continuing resolution to permit expenditures of funds until the adoption of the final budget for the year 2018-2019.

Adopted this 27TH of February 2018.

Laura J. Morask, Supervisor

Kimberly Jones, Trustee

David A. Carrabotta, Trustee

Claire R. McKenzie, Trustee

Susan Kelly Sweeney, Trustee

Peter Gialamas, Clerk

RESOLUTION 2018-RB-1

WHEREAS, the Maine Township Road District has until the end of the first fiscal quarter in which to adopt a final budget, and

WHEREAS, it is necessary to approve bills and make expenditures of funds within such first quarter prior to the time when the budget is adopted,

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Maine Township that until the final budget for the Maine Township Road District for the fiscal year 2018-2019 is adopted, the same items appropriated in the 2017-2018 fiscal year's budget shall apply to the present year's expenditures, and that the amount of such expenditures shall be limited by the amount of the appropriation for such items in the prior year's budget.

BE IT FURTHER RESOLVED that this action shall be in the nature of a continuing resolution to permit expenditures of funds until the adoption of the final budget for the year 2018-2019.

Adopted this 27TH day of February 2018.

Walter Kazmierczak, Highway Commissioner

Laura J. Morask, Supervisor

Kimberly Jones, Trustee

David A. Carrabotta, Trustee

Claire R. McKenzie, Trustee

Susan Kelly Sweeney, Trustee

Peter Gialamas, Clerk



November 14, 2017

Laura J. Morask
Supervisor, Maine Township
S700 Ballard Road
Park Ridge, IL 60068

Re: Maine Township Assessor
Qualification for IMRF Participation
ER# 0417

Dear Ms. Morask,

IMRF was contacted by the Maine Township Assessor to report that her position requires in excess of 1000 hours of service in a year.

The IMRF Board of Trustees adopted a rule in February 2017 asking all IMRF participating entities with compensated elected officials to review, every two years, the elected positions and inform IMRF which of those positions are expected to require performance of duty for enough hours to qualify for IMRF participation. In Maine Township, this is 1000 hours of work in a year.

What IMRF is asking the governing bodies of our employers to do is inform us of the hours required to perform the duties of a particular elected position. The governing bodies are not given the authority to determine which elected officials may participate in IMRF, regardless of hours of work required. The Illinois Pension Code determines IMRF eligibility and it provides that elected officials, if they hold a position that requires the hours of service, are eligible to join IMRF [at section 7-109(1)(c)]. This cannot be changed by action of a township board.

Therefore, please let us know the basis for the Maine Township Board's determination that the position of Maine Township Assessor does not require service for at least 1000 hours annually. If there is no basis for this determination, IMRF will not remove the current Assessor from IMRF participation, even though the Board did not recertify the position as IMRF qualifying.



Laura J. Morask
November 14, 2017
Page 2

I would be happy to discuss IMRF participation for elected officials and the Maine Township Assessor in particular, at your convenience. My direct phone number is 630-368-5352.

Very truly yours,



Kathy O'Brien

General Counsel

cc: Susan Krey
Beth Janicki Clark
Kate Setchell



VIA CERTIFIED MAIL—RETURN RECEIPT

January 26, 2018

Laura Morask, Supervisor
Peter Gialamas, Clerk
Susan Moylan Krey, Assessor
Walter Kazmierczak, Highway Commissioner
Kimberly Jones, Trustee
David Carrabotta, Trustee
Claire McKenzie, Trustee
Susan Kelly Sweeney, Trustee
Maine Township
1700 Ballard Rd.
Park Ridge, IL 60068-1006

Re: Maine Township Assessor, Qualification for IMRF Participation

Dear Maine Township Governing Body:

Pursuant to an IMRF Board of Trustees rule, Maine Township governing board was required to certify which of its elected positions were expected to require performance of duty for enough hours to qualify for IMRF participation. For Maine Township, this is a 1000 hour standard.

It appears that Maine Township took this question up at its August 22, 2017 board meeting. At that meeting, the resolution to recertify the IMRF eligibility failed by a 2-yes to 3-no vote. Therefore, none of the Maine Township elected positions was deemed to require performance of duty for the 1000 hours necessary for IMRF participation.

On October 30, 2017, Township Assessor Krey contacted IMRF General Counsel Kathy O'Brien, who has since retired, reiterating her personal certification that the Assessor's position normally requires at least 1000 hours annually. Based on this representation, General Counsel O'Brien sent a letter dated November 14, 2017 to Supervisor Morask explaining the situation and asking for the basis that Maine Township Board determined that the Maine Township Assessor did not require 1000 hours annually. To that inquiry, General Counsel O'Brien received an email response from Supervisor Morask on November 20, 2017 stating that the three "no" votes refused to give any reason for their vote and further stated that "[n]one of these trustees voiced any belief that Assessor Krey did not work 1,000 hours as was certified."

Based on these representations by Supervisor Morask, General Counsel O'Brien made an administrative determination that Township Assessor Krey continued to qualify for IMRF participation notwithstanding the Township Board's decision not to recertify the elected positions.



IMRF has since been contacted by one of the Township Trustees explaining that they were not aware of General Counsel O'Brien's request for more information on the August 22, 2017 vote; and, therefore, were not given an opportunity to provide the information requested by General Counsel O'Brien. It is apparent that all members of the Maine Township Governing Body have not been adequately informed of the IMRF administrative inquiries and decisions. Therefore, this correspondence and all future correspondence regarding this matter will be sent to each member of the governing body individually.

As it currently stands, there was an staff administrative decision made by General Counsel O'Brien to reinstate Township Assessor Krey's IMRF participation based on a lack of information on the "no" vote regarding the certification of elected official positions on August 22, 2017. Both the individual member, Assessor Krey, and the employer, Maine Township, have standing to appeal this administrative decision. Either party may petition for a hearing to appeal his decision before the IMRF Administrative Hearing Officer. The petition must be in writing but may be in any format and need merely to inform the Board of Trustees of your desire to appeal.

A notice of appeal must be directed to Vladimir Shuliga, Jr., the IMRF Associate General Counsel, at this address, no later than sixty-three (63) days from the date of this letter. Failure to timely file an appeal petition shall result in the administrative staff determination becoming a final administrative decision, for purposes of the Administrative Review Law, on the sixty-fourth (64th) day after the date of this letter.

Sincerely,

Beth Janicki Clark
General Counsel

**Laura J. Morask, Supervisor
Maine Township
1700 Ballard Road,
Park Ridge, IL 60068**

**Telephone: 847-297-2510, Ext. 224
Facsimile: 847-297-1335**

January 30, 2018

General Counsel Beth Janicki Clark
Illinois Municipal Retirement Fund
2211 York Road, Suite 500
Oak Brook, IL 60523-2337

Re: Maine Township Assessor – Qualification for IMRF Participation

Dear General Counsel Janicki Clark:

INTRODUCTION

I am in receipt of your certified letter, dated January 26th, 2018, with respect to Assessor Krey's qualification for IMRF participation. I am writing to correct some of the factual inaccuracies in your recitation of my interaction with then General Counsel Kathy O'Brien, and the assumption I had any level of control over the General Counsel's administrative findings reversing Assessor Krey's IMRF decertification. I am aware that you were copied on Ms. O'Brien's November 14th, 2017, letter which stated that: "The governing bodies are not given the authority to determine which elected officials may participate in IMRF, regardless of hours of work required. The Illinois Pension Code determines IMRF eligibility and it provides that elected officials, if they hold a position that requires the hours of service, are eligible to join IMRF (at section 7-109(1)(c)). This cannot be changed by action of a township board." Hence, the inquiries made by Ms. Kathy O'Brien referenced below with respect to reasons individual board members knowingly chose to make.

TIMELINE

At the August 22nd, 2017 Maine Township Board Meeting, the resolution to certify that the elected positions in the Township require "performance of duty for 1,000 hours or more a year" was defeated by a vote of three to two. The sample resolution recommended by IMRF was used to conduct the vote on this resolution. Mr. Dowd, the Maine Township Attorney, clarified that the sole issue regarding the resolution was whether the elected position involved normally require "performance of duty for 1,000 hours/year or more per year..."

The vote essentially decertifying IMRF participation by the elected officials was done despite the fact that:

1. Each elected position had been part of IMRF for over thirty years, since 1986;
2. Each elected official had certified properly, under penalty of perjury, that his/her elected position worked the IMRF minimum requirements;
3. These certifications were done on _____, 2017
4. During the August 22nd, 2017 board, meeting the motion for the resolution was properly motioned and seconded. None of the three trustees who voted against the resolution itself chose either to discuss the resolution when discussion opened or, when asked their reasons for that vote by Supervisor Morask refused to state any reason other than one trustee commenting further that: "They were allowed to vote their conscience."
5. None of the three trustees who voted against the resolution provided, or offered to provide any evidence to support their vote.

Thus, Assessor Krey's appeal to IMRF was based on a public record that was notably silent regarding the reasons IMRF participation was nullified after thirty years, but where no evidence was presented to establish that the elected positions of Maine Township at issue did not meet the threshold requirements of 1,000 hours of annual labor.

General Counsel O'Brien clearly did not and would not have made her determination to reinstate Assessor Krey based only on the representations of any individual. Ms. O'Brien had access to the entirety of the Board meeting of August 22nd, 2017, which again speaks for itself regarding the complete lack of evidence or explanation for decertifying elected positions in Maine Township from IMRF participation, after thirty years, and despite the fact the office holders of those positions had certified that their positions met the required 1,000 hour threshold.

Ms. O'Brien's letter of November 14th, 2017 requested me to follow up with her. I did so, both in a telephone call and a subsequent letter at her request. As the Supervisor of Maine Township, my duty was to provide factual answers to Ms. O'Brien's questions. To be crystal clear, I gave Ms. O'Brien the three trustees' contact information should she wish to contact them and/or offered to do so.

Thus, your conclusion that: "based on these representations by Supervisor Morask, General Counsel O'Brien made an administrative determination that Township Assessor Krey continued to qualify for IMRF participation notwithstanding the Township Board's decision not to recertify the elected positions," is unfounded. As stated below, I was the conduit of factual information provided by links to the trustees' verbatim words.

Ms. O'Brien informed me that the conclusions in her November 14th letter were based on a review of the documents Assessor Krey had sent her, her investigation, and analysis of the Statute, and requested to **confirm** 1) the basis of the three trustees vote; 2) their statements of reasons *given at or near the time of the Board Meeting* in question; and 3) if at any time in stating reasons for their vote at the meeting, any of them had disputed that Assessor Krey had worked at least 1,000 hours/year or that the position did not require 1,000 hours/year.

I directed Ms. O'Brien to our website videotape link of the meeting and played and/or read verbatim what they stated in this Board meeting as well as provided her the link, <https://www.youtube.com/watch?v=9ug69m7c6OY&t=2h47m25s>.

Ms. O'Brien asked me:

- 1.) If the three trustees had made any other statements as to their reasons behind the "no" vote; and
- 2.) Asked me if any Trustee had stated when I specifically inquired of them during the Board Meeting that their "no" vote was based on Assessor Krey's hours worked. I informed her that if she reviewed the videotape, she would see their exact words which again I quoted accurately from the video **at 3:01:48**. their refusals to comment, with one trustee adding: "We are allowed to vote our conscience." I also directed her to the link of the entire board tape.

Ms. O'Brien asked if the three Trustees voting "No", made any other statements of reasons and I informed her of a newspaper article where each trustee spoke in their official capacity with specific quotes of their "reasons". <http://www.chicagotribune.com/suburbs/park-ridge/news/ct-prh-maine-township-imrf-tl-0907-20170831-story.html>. To scrupulously avoid any misunderstanding of their statements, I sent Ms. O'Brien the link at her request. Thus, again, your conclusion that Ms. O'Brien's administrative recommendation was based on "my representations" is untrue and unwarranted.

Furthermore, Page 2 of your letter is wrong in stating that the three trustees "were not given an opportunity to provide the information requested by Ms. O'Brien." Ms. O'Brien asked for the reasons *previously* stated by the members who voted "No" on the resolution. I directed her to the videotape of the meeting **at 3:01:48**, where each of them were specifically asked that exact question after they voted. That videotape shows each of the trustees voting "No" refused to explain their reasons other than one trustee stating; "We are allowed to vote our consciences". No Board member voting "No" ever stated nor disputed that Assessor Krey did not work the minimum 1,000 hour threshold nor did any of them allege that these elected positions required 1,000 hours/year.

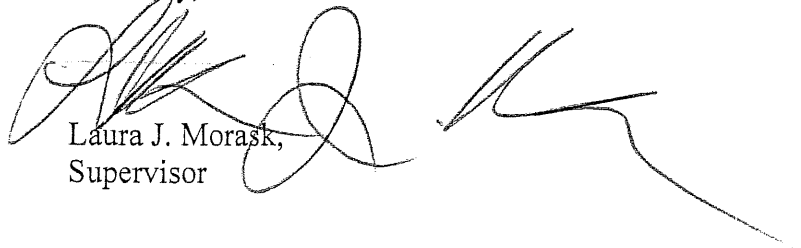
Ms. O'Brien's inquiry was focused on whether or not the trustees gave any reason at the Board Meeting vote affirmatively stating that that Assessor Krey had not worked 1,000 hours or that the Position did not require 1,000 hours. I provided the Board Meeting tape link, and the trustees' verbatim statements. As noted, I provided the Trustees contact information. As I do not dictate IMRF course of investigation, or any investigative decision thereof, I am not responsible for "not allowing them an opportunity to state their reasons". Thus, to state that I prevented the trustees from being "adequately informed" is simply untrue. As Supervisor, I am not in charge of directing the IMRF General Counsel's investigation. As requested by Ms. O'Brien, I responded to her follow-up questions. I gave the trustees contact information to Ms. O'Brien as well as the website link with their verbatim statements so that there could be no danger of the trustees statements being misinterpreted and/or taken out of context.

In sum, I was the conduit of verbatim information given from the trustees of their own videotaped words and printed statements *after Ms. O'Brien had been investigating Assessor Krey's appeal*

In sum, I was the conduit of verbatim information given from the trustees of their own videotaped words and printed statements *after Ms. O'Brien had been investigating Assessor Krey's appeal and after Ms. O'Brien made her November 14th, 2017 conclusions to which I was not privy.* Ms. O'Brien's finding that Ms. Krey was entitled to reinstatement was her determination, not mine. Ms. O'Brien asked me to document a short email. You are in receipt of my response to Ms. O'Brien.

Finally, your letter states that the Township Trustees "were not given an opportunity to provide the information requested by General Counsel O'Brien". Yet, I have received nothing to inform me what was stated in "the contact" made by one of the trustees recently. As the lawfully designated IMRF agent and Supervisor of the Township I am legally required to have that information especially in light of the erroneous information that you or IMRF have been provided. I am, therefore, herein requesting it.

Sincerely,

A handwritten signature in black ink, appearing to read 'Laura J. Morask', is written over the typed name. The signature is stylized and cursive.

Laura J. Morask,
Supervisor

Wiesia Tytko

Request # 1

From: [REDACTED]
Sent: Monday, February 19, 2018 9:19 PM
To: wtytko@mainetown.com
Subject: FOIA Request

Dear Freedom of Information Officer for Maine Township,

My name is [REDACTED] reside at [REDACTED], IL and request a copy of the following records. Please contact me if the records exceed 100 pages and I may choose to inspect rather than receive copies.

Please produce copies of: a) job descriptions; and b) time sheets and/or billing records or other evidence of descriptions of work performed for or on behalf of Maine Township or its residents and time expended as to such activities by each of the following individuals for the years 2017 and 2018 to date:

Laura J. Morask

Susan Moylan Krey, a/k/a Susan Moylan-Krey, a/k/a Susan Krey

In addition, please produce copies of a) job descriptions; and b) time sheets and/or billing records or other evidence of descriptions of work performed for or on behalf of Maine Township or its residents and time expended as to such activities for each and every staff member working with or for the Maine Township Assessor for the years 2017 and 2018 to date, including but not limited to:

Elizabeth Coy
Debra Babich
Sam Dababneh
Dee Phillips

I look forward to hearing from you. If you have any questions, please don't hesitate to contact me. Thanks so much for your help.

[REDACTED]

Received:
Tu 2/20/2018
Response by:
Tu 2/27/2018

Wiesia Tytko

Request # 2

From: [REDACTED]
Sent: Tuesday, February 20, 2018 7:22 PM
To: wtytko@mainetown.com
Subject: FOIA Request #2

Dear Freedom of Information Officer for Maine Township,

My name is [REDACTED] reside at [REDACTED] and request a copy of the following records. Please contact me if the records exceed 100 pages and I may choose to inspect rather than receive copies.

Please produce copies of any and all records or documents, electronic or otherwise, reflecting compensation or monies paid to or on behalf of the following individuals for the year 2017 and 2018 to date, including but not limited to payroll records, checks, payments, expense reimbursements, fringe benefits, insurance benefits, union dues, W-2 forms (and state equivalents), IRS forms in the 1099 series (and state equivalents), pension payments or contributions:

Laura J. Morask
Susan Moylan Krey, a/k/a Susan Moylan-Krey, a/k/a Susan Krey
Elizabeth Coy
Debra Babich
Sam Dababneh
Dee Phillips

I look forward to hearing from you. If you have any questions, don't hesitate to contact me.

Thank you,

[REDACTED]

Received
Wed. 2/21/2018
Response by
Wed 2/23/2018

Wiesia Tytko

#1

Resp. by 2/9/18
FR

From: [REDACTED]
Sent: Thursday, February 1, 2018 6:02 PM
To: wtytko@mainetown.com
Subject: FOIA request: Employees

RECEIVED
FRIDAY
2/2/2018
10:30 am

RE: Illinois FOIA Request

Dear Wiesia;

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting:

The names, positions, departments and years of service for all Maine Township employees; the most current annual or hourly salaries and annual pension and health insurance contributions for each employee; and the most current annual salaries and pension and health insurance contributions for all township elected officials.

Under FOIA, "[a]ll records in the custody or possession of a public body are presumed to be open to inspection or copying." I believe that all of the information I have requested is subject to public disclosure under FOIA.

As a representative of the news media I ask that you waive any applicable fees. This information is being sought on behalf of the Park Ridge Herald-Advocate and Chicago Tribune.

As this information is of timely value, I would appreciate you communicating with me by telephone or e-mail if you have questions regarding this request. Thank you for your assistance.

[REDACTED]
Staff Writer
Park Ridge Herald-Advocate
Chicago Tribune

Phone: (630) 200-8301

parkridge.chicagotribune.com

www.facebook.com/prheraldadvocate
Twitter: @ParkRidge_HA
@Jen_Tribune

#2

Wiesia Tytko

From: [REDACTED]
Sent: Thursday, February 1, 2018 5:59 PM
To: wtytko@mainetown.com
Subject: FOIA request: Legal costs

*Received:
2/2/2018*

*Response by:
FR. 2/9/2018*

RE: Illinois FOIA Request

Dear Wiesia,

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting:

Copies of all invoices and receipts for all legal costs incurred by the township for calendar years 2016 and 2017; and, separately, all itemized bills for legal service work related to answering Freedom of Information Act requests and Illinois Attorney General Office complaints for calendar years 2016 and 2017.

Under FOIA, "[a]ll records in the custody or possession of a public body are presumed to be open to inspection or copying." I believe that all of the information I have requested is subject to public disclosure under FOIA.

As a representative of the news media I ask that you waive any applicable fees. This information is being sought on behalf of the Park Ridge Herald-Advocate and Chicago Tribune.

As this information is of timely value, I would appreciate you communicating with me by telephone or e-mail if you have questions regarding this request. Thank you for your assistance.

[REDACTED]
Staff Writer
Park Ridge Herald-Advocate
Chicago Tribune

Phone: (630) 200-8301

parkridge.chicagotribune.com

www.facebook.com/prheraldadvocate

Twitter: @ParkRidge_HA
@Jen_Tribune

3

Wiesia Tytko

From: [Redacted]
Sent: Thursday, February 1, 2018 6:15 PM
To: wtytko@mainetown.com
Subject: FOIA request: FOIA request submissions

Received:
FR. 2/2/2018
Respond by:
FR. 2/9/2018

RE: Illinois FOIA Request

Dear Wiesia,

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting:

Copies of all Illinois Freedom of Information Act requests submitted to Maine Township between April 1, 2017 and Dec. 31, 2017.

As some of this information may include personal information like home addresses, phone number and emails of the individuals making the FOIA request, I have no objection to that information being redacted as long as the sender's name is visible.

Under FOIA, "[a]ll records in the custody or possession of a public body are presumed to be open to inspection or copying." I believe that all of the information I have requested is subject to public disclosure under FOIA.

As a representative of the news media I ask that you waive any applicable fees. This information is being sought on behalf of the Park Ridge Herald-Advocate and Chicago Tribune.

As this information is of timely value, I would appreciate you communicating with me by telephone or e-mail if you have questions regarding this request. Thank you for your assistance.

[Redacted]
Staff Writer
Park Ridge Herald-Advocate
Chicago Tribune

Phone: (630) 200-8301

parkridge.chicagotribune.com

www.facebook.com/prheraldadvocate

Twitter: @ParkRidge_HA
@Jen_Tribune

Wiesia Tytko

From: [REDACTED]
Sent: Friday, January 19, 2018 2:11 PM
To: gcarreiro@genevatownship.com; clerk@graftontownship.us;
bschau@granttownshipcenter.org; hampshiretownclerk@gmail.com; clerk@hanover-
township.org; kanevilletownship@hotmail.com; clerk@lakevillatownship.org;
meidsor@leydentownship.com; koconnor@libertyvilletownship.us;
atrklaeren@lisle-township.com; wtytko@mainetown.com
Subject: Daily Herald FOIA request, Jan. 19, 2018

Jan. 19, 2018

To Whom It May Concern:

Under the provisions of the Illinois Freedom of Information Act, Illinois Revised Statutes Ch. 116, Par. 201, I am requesting the following information:

- Copies of, or documents sufficient to show, itemized legal services invoices with explanations for hourly billing for fiscal years 2015, 2016, 2017 and through today's date for the current fiscal year.
- Copies of township's annual Treasurer Reports as required by state law for the fiscal years 2015, 2016 and 2017. If such reports exist online, please simply respond with the URL link to these reports.
- Copies of, or documents sufficient to show, invoices related to spending on township issued credit cards, p-cards and/or other electronic means for fiscal years 2015, 2016 and 2017.
- Copies of, or documents sufficient to show, expense reports, invoices, reimbursements and/or other repayments made to any of the township's elected officials for the fiscal years 2015, 2016 and 2017.

This information is being sought for all departments and divisions of the township, including, but not limited to, the general administration office, road/highway department and assessors office. If there are multiple FOIA officers covering other departments or divisions, please make sure they receive a copy of this request.

I prefer the information in electronic format and emailed to the address listed below. Please call if you are unable to grant this aspect of the request.

I am requesting that you waive any fees for providing this information, in accordance with the law, which allows for waiver of fees when release of the information is in the public interest. Please notify me by telephone if any fees will be charged.

I would appreciate it if you would handle this request as quickly as possible, and I look forward to hearing from you within five working days, as required by law. Thank you for your assistance. If you have any questions, please call me at 847-427-4602. My FAX is 847-427-4790. My email is jgriffin@dailyherald.com.

[REDACTED] Assistant Managing Editor for Watchdog Reporting
jgriffin@dailyherald.com | office 847.427.4602 | cell 773.576.2225
155 E Algonquin Road | Arlington Heights, IL 60005-4617

Daily Herald Media Group

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Received:
FR. 1/19/2018
Response by:
FR. 1/26/2018

FOIA

Wiesia Tytko

From: dberman@mainetown.com
Sent: Monday, January 22, 2018 1:54 PM
To: Wiesia Tytko
Subject: FW: FOIA Request - Organized Labor Collective Bargaining 1.11

Received:
Mon: 1/22/2018

Respond by:
Mon: 1/29/2018

Dayna Berman
Administrator
Maine Township
1700 Ballard, Rd.
Park Ridge, IL 60068
847-297-2510
847-297-1335 Fax

"Notice of Confidentiality to recipient of this Electronic Message: This Electronic Message contains confidential information of Maine Township and/or its clients. It is intended only for the person(s) named, and the information in such Electronic Message shall only be used by the person(s) named for the purpose intended and for no other purpose. Any use, distribution, copying or disclosure by any other persons or by the person(s) named but for purposes other than the intended purpose, is prohibited. If you have received this communication in error, please notify us by phone at 847-297-2510 and then destroy original Electronic Message."

From: foia2@locallabs.com [mailto:foia2@locallabs.com]
Sent: Monday, January 22, 2018 1:08 PM
To: info@mainetown.com
Subject: FOIA Request - Organized Labor Collective Bargaining 1.11



To whom it may concern,

I am writing you on behalf of LocalLabs which is the publisher of Prairie State Wire, an online publication that reports on and informs the Illinois public about local government activities.


We are requesting copies of any current collective bargaining agreements between Maine Township and any organized labor collective bargaining unit, and if there is no collective bargaining agreement in place, a copy of the last expired agreement.

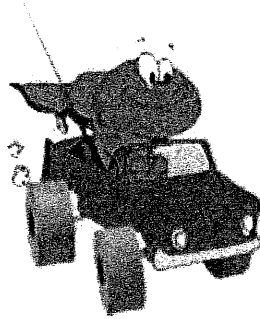
Additionally, we are requesting electronic (preferably non-PDF such as CSV, Excel, Txt) data with the following data points for all employees of Maine Township represented by any organized labor collective bargaining unit.

- First name.Â
- Middle name or initial.Â
- Last name.Â
- Department.Â
- Job title.Â
- Organized labor collective bargaining unit name.Â
- Government email address.Â

The purpose of the request is to access and disseminate information as a matter of public interest and is not for the principal purpose of personal or commercial benefit. I qualify as media under the definition in Section 2 (c-10) ("Commercial purpose"), Section 2 (f) ("News media"), Section 2 (g) ("Recurrent requester"), and Section 2 (h) ("Voluminous request") of the Freedom of Information Act, for the purposes of being exempt to the provisions of Section 3.1 (Requests for commercial purposes), Section 3.2 (Recurrent requesters), Section 3.6 (Voluminous requests), and Section 6 (Authority to charge fees). Therefore, I request you furnish any responsive documents and items without charge.

Thank you,


If you believe you have received this email in error, please opt-out [here](#).



**Fish of Park Ridge
P.O. Box 86 Park Ridge, IL 60068**

January 30, 2018

Dear Ms. Laura J. Morask;
Supervisor

On behalf of the Board of Directors of Fish of Park Ridge, we wish to extend our appreciation to you, the Maine Township Elected Board and the Township Staff for the \$5,600 funding award, covering the next fiscal year, March 1, 2018 through February 28, 2019.

Sincerely,

Edward J. Oken
President

NEW BUSINESS – January 2018 Township Board Meeting:

Review of Township Board Policies; Implementation of New Board Policies.

1. A full copy of current board policies have not yet been provided to new trustees. Please provide these immediately.
2. All board policies should be posted immediately and made available to the public on the Township website. Please post these immediately.
3. The board should review its policies every four years at a minimum, ideally in the first year of a new term. Please put this on February's board meeting agenda.
4. The board should be provided a list of all remaining closed session meetings scheduled for review.
5. New board policies (or, perhaps revisions to current board policies) on the following topics must be discussed at the February board meeting:

Closed meeting audio tape retention. The board should consider, subject to a timely board vote in compliance with IOMA, a standard retention period for closed meeting audio tapes. At the November 2017 board meeting, I was assured in open session by the Clerk and the Supervisor that the audio from the March 22, 2016 closed meeting would NOT be destroyed until I was afforded an opportunity to listen to it. Nevertheless, the tape was destroyed. This cannot happen again; it was my right under IOMA to listen to this recording. A board policy to reaffirm this right under IOMA is therefore warranted. I would like a board vote for the provision of thumb drives of previously taped closed meetings scheduled for review.

Full disclosure of official and legal correspondence concerning the board. Board trustees have NOT been provided with certain correspondence from and to the Attorney General's office in pending matters. Further, board trustees were not afforded an opportunity to review and approve correspondence submitted on its behalf. This is unacceptable, and therefore a board policy is warranted.

Please circulate all correspondence immediately.

Agenda items. There is nothing in the Illinois statutes which states that it is solely within the Supervisor's discretion to determine what is included in a board meeting Agenda. At present, trustees' requests to add items to an agenda have been denied. This is unacceptable, and therefore a board policy regarding trustee agenda items requests is warranted.

Please add these items to the February board meeting agenda. Also, please include this in the board packet for next meeting and in the meeting minutes for this meeting.

--Trustee Susan Sweeney